## 28 February 2019

# ADDENDUM TO THE PROSPECTUS DATED 28 FEBRUARY 2019 of

# **RBS Investment Options ICVC**

(the "Company")

## **RBS** Collective Investment Funds Limited (the "ACD")

A letter dated 16 January 2019 has been sent from the ACD to those shareholders of the Company holding shares in the Income Fund, Cautious Growth Fund, Balanced Growth Fund and/or Adventurous Growth Fund.

The letter notifies those shareholders of the ACD's proposals to merge, by way of a scheme of arrangement, the above-named funds (the "Existing Funds") into the undernoted new funds (the "New Funds") of RBS Investment Funds ICVC (the "Mergers").

<b>Existing Funds</b>		New Funds
Income Fund	merging into	Managed Income Fund
Cautious Growth Fund	merging into	Managed Defensive Fund
Balanced Growth Fund	merging into	Managed Growth Fund
Adventurous Growth	merging into	Managed Equity Growth
Fund		Fund
each an Existing Fund		each a New Fund of RBS
of the Company		Investment Funds ICVC.

The letter invites the shareholders of the Company to vote in respect of the proposed Mergers at a series of meetings of shareholders scheduled to be held on 14 March 2019 at Gogarburn Conference Centre, Edinburgh, EH12 1HQ.

The above is only a brief summary of the Mergers. Full details are contained in the said letter. For further details please contact the ACD on 0345 300 2585.

# **RBS INVESTMENT OPTIONS ICVC**

An Investment Company with Variable Capital
Registered in England and Wales under Registered Number IC 000617, FCA Product
Reference ("PRN"): 476834

# **PROSPECTUS**

This Prospectus is dated, and is valid as at 28 February 2019

Prepared in accordance with the Open-Ended Investment Companies Regulations 2001, the Collective Investment Schemes Sourcebook and the Investment Funds Sourcebook

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# Introduction

This document is important: If you are in any doubt as to the meaning of any information in this Prospectus or as to whether an investment in any sub-fund of the RBS Investment Options ICVC is suitable for you, you should consult your financial adviser.

This is the Prospectus of RBS Investment Options ICVC (the *Company*) valid as at 28 February 2019. This Prospectus has been prepared by RBS Collective Investment Funds Limited in accordance with the rules contained in the Financial Conduct Authority's Collective Investment Schemes Sourcebook (*COLL Sourcebook*) and Investment Funds Sourcebook (*FUND Sourcebook*).

The *Company* is incorporated in England and Wales as an investment company with variable capital (*ICVC*) under registered number IC000617. The *Shareholders* are not liable for the debts of the *Company*.

RBS Collective Investment Funds Limited (*RBSCIFL*) is the Authorised Corporate Director of the *Company*. *RBSCIFL* is responsible for the information contained in this Prospectus. To the best of its knowledge and belief (having taken all reasonable care to ensure that such is the case) the information contained in this document is in accordance with the facts, does not contain any untrue or misleading statement and does not omit anything likely to affect the import of such information or any matters required to be included in it by the *COLL Sourcebook*. *RBSCIFL* accepts responsibility accordingly.

This document has been approved by *RBSCIFL* for the purpose of section 21 of the Financial Services and Markets Act 2000 and copies of this Prospectus have been sent to the Financial Conduct Authority and to the Depositary, The Bank of New York Mellon (International) Limited.

The shares which are described in this Prospectus have not been and will not be registered under the United States Securities Act of 1933, the United States Investment Company Act of 1940 or the securities laws of any of the States of the United States of America and may not be directly or indirectly offered or sold in the United States of America to or for the account or benefit of any U.S. Person, except pursuant to an exemption from, or in a transaction not subject to, the registration requirements of the United States Securities Act of 1933, the United States Investment Company Act of 1940 and similar requirements of such State securities laws.

The *Company* has not been nor will be registered under the United States Investment Company Act of 1940, as amended.

Investment in the shares which are described in this Prospectus by or on behalf of US Persons is not permitted.

This Prospectus is based on information, law and practice as at the date of this Prospectus. This Prospectus will be updated in accordance with the requirements of the Financial Conduct Authority and will cease to have any effect on the publication by the *Company* of a subsequent Prospectus. Potential investors should check with *RBSCIFL* that this is the most recently published Prospectus. Neither the *Company* nor *RBSCIFL* will be bound by or accept any liability either in respect of any application for *Shares* made on the basis of this Prospectus or in respect of any reliance on this Prospectus once it has been superseded.

No person has been authorised by the *Company* to give any information or to make any representations in connection with the offering of *Shares* other than those contained in the Prospectus and, if given or made, such information or representations must not be relied on as having been made by the *Company*. The delivery of this Prospectus (whether or not accompanied by any reports) or the issue of *Shares* shall not, under any circumstances, create any implication that the matters stated in this Prospectus or the affairs of the *Company* have remained unchanged since the date of this Prospectus.

The Company is marketable to all retail investors.

Potential investors should not treat the contents of this document as advice relating to investment, legal, taxation or any other matters and are recommended to consult their own professional advisers concerning the acquisition, holding or disposal of *Shares*.

The distribution of this document and the offering or sale of *Shares* in certain jurisdictions may be restricted by law. No action has been taken by the *Company* or *RBSCIFL* that would permit an offer of *Shares* or possession or distribution of this document in any jurisdiction where action for that purpose is required, other than in the United Kingdom. This document does not constitute an offer of or an invitation to purchase or subscribe for any *Shares* by anyone in any jurisdiction in which such offer or invitation is not authorised or to any person to whom it is unlawful to make such offer or invitation. Persons into whose possession this document comes are required by the *Company* and *RBSCIFL* to inform themselves about and to observe any such restrictions.

The provisions of the *Company's Instrument of Incorporation* are binding on each of its *Shareholders* (who are taken to have notice of them).

References to times in this Prospectus are to London times unless otherwise stated.

On request of a holder of *Shares* in the *Company*, the *ACD* will provide information supplementary to this Prospectus relating to the quantitative limits applying in the risk management of the *Company* and the methods used in relation thereto, and any recent development of the risk and yields of the main categories of investment of the *Company*.

Information relating to the past performance of the Sub-funds can be found in Appendix V.

## The Company may enter into transactions in Derivatives.

Such transactions will be used for the purposes historically known as *Efficient Portfolio Management* as described on page 101 of this Prospectus. The use of *Derivatives* does not otherwise directly form part of the investment objective of any *Sub-fund* (although if a *Sub-fund* invests in other collective investment schemes, those other schemes may themselves use *Derivatives* as part of their investment objective).

For details of the use of *Derivatives* by the *Sub-funds* and their risks please see below, in particular under "Risks" on page 88 and in "Appendix I – Investment Objectives, Investment Policies and Share Classes".

# **Definitions**

In this Prospectus the words and expressions set out in the first column below shall have the meanings set opposite them unless the context requires otherwise. Words and expressions contained in this Prospectus but not defined within it shall have the same meanings as in the *Act* or the *Regulations* (as defined below) unless the contrary is stated.

**ACD** means the authorised corporate director and AIFM of the *Company*,

RBS Collective Investment Funds Limited (RBSCIFL);

Accumulation Shares means Shares (of whatever Class) issued from time to time in

respect of a Sub-fund and in respect of which income allocated thereto is credited periodically to capital pursuant to the COLL

Sourcebook and the Instrument of Incorporation;

Act means the Financial Services and Markets Act 2000 as amended

and/or re-enacted from time to time;

Administrator means the administrator of the Company, Aviva Life Services UK

Limited, who sub-delegates this responsibility to DST Financial

Services Europe Limited;

AIF means an alternative investment fund as defined in the AIFM

Regulations;

AIFM means the person appointed from time to time pursuant to the

Regulations to act as the alternative investment fund manager of the

Company;

AIFMD means Directive 2011/61/EU of the European Parliament and of the

Council of 8 June 2011 on Alternative Investment Fund Managers, including any subordinate regulations or guidance published

thereunder;

**AIFM Regulations** means the Alternative Investment Fund Managers Regulations 2013;

Approved Bank means:

A) in relation to a bank account opened by the *Company* at a branch in the United Kingdom: (i) the Bank of England; or (ii) the central

bank of a member state of the *OECD*; or (iii) a bank; or (iv) a building society; or (v) a bank which is supervised by the central bank or other bank regulator of a member state of the *OECD*; or

B) in relation to a bank account opened by the *Company* elsewhere: (i) a bank in (A) above; or (ii) a credit institution established in an *EEA State* other than the United Kingdom and duly authorised by the relevant Home State regulator; or (iii) a bank which is regulated in the Isle of Man or the Channel Islands; or

C) a bank account opened by the *Company* which is supervised by the South African Reserve Bank; or

D) any other bank which meets the requirements under the *FCA Handbook*;

**Associate** as defined in the glossary of the FCA Handbook;

**Auditors** means the auditors of the *Company*, Ernst & Young LLP;

Business Day means Monday to Friday, and other days at the ACD's discretion, except for (unless the ACD otherwise decides) a bank holiday in England and Wales or any other day on which the London Stock

Exchange is closed;

Class or Classes is defined in the Instrument of Incorporation (being, in summary, in

relation to *Shares*, according to the context, all the *Shares* relating to a single *Sub-fund* or a particular class or classes of *Share* relating to

a single Sub-fund);

**COLL** refers to the relevant chapter or rule in the COLL Sourcebook;

COLL Sourcebook means the Collective Investment Schemes Sourcebook issued by the

FCA as part of the FCA Handbook, as amended or re-issued from time to time, which shall, for the avoidance of doubt, not include the

guidance or evidential requirements it contains;

**Company** means RBS Investment Options ICVC;

Conversion means the conversion of Shares in one Class in a Sub-fund to

Shares of another Class in the same Sub-fund and "convert" and

"converted" shall be construed accordingly;

Custodian means the custodian of the Scheme Property, currently being The

Bank of New York Mellon (International) Limited;

Data Protection

Legislation

means the EU Data Protection Directive 95/46/EC and the EU Privacy & Electronic Communications Directive 2002/58/EC, any

amendments and replacement legislation including the EU General Data Protection Regulation (EU) 2016/679, European Commission

decisions, binding EU and national replacement legislation, national

guidance and all national implementing legislation;

**Dealing Day** means any Business Day;

**Depositary** means the depositary of the *Company*, currently being The Bank of

New York Mellon (International) Limited;

**Derivative** means a financial instrument whose value is dependent on the value

of an underlying asset such as a future, option or contract for

differences;

**EEA State** means a member state of the European Union and any other state

which is within the European Economic Area, as defined in the

glossary to the FCA Handbook;

Eligible Institution means one of certain eligible institutions as defined in the glossary to

the FCA Handbook;

Funds means the Income Fund, Cautious Growth Fund, Balanced Growth

Fund and/or Adventurous Growth Fund:

**FCA** means the Financial Conduct Authority;

FCA Handbook means the FCA Handbook as amended or replaced from time to

time:

**FUND** refers to the relevant chapter or rule in the *FUND Sourcebook*;

**FUND Sourcebook** means the Investment Funds Sourcebook issued by the FCA as part

of the FCA Handbook, as amended or re-issued from time to time, which shall, for the avoidance of doubt, not include the guidance or

evidential requirements it contains;

ICVC means an investment company with variable capital which may also

be referred to as an open-ended investment company (OEIC);

Initial Charge means a charge imposed by the ACD on a purchase of Shares by an

investor. It is calculated as a percentage of the gross amount

tendered for investment;

Income Shares means Shares (of whatever Class) issued from time to time in

respect of a *Sub-fund* and in respect of which income is distributed periodically to *Shareholders* in accordance with the *COLL* 

Sourcebook and the Instrument of Incorporation;

Instrument of means the instrument of incorporation of the Company as amended

**Incorporation** from time to time;

Investment Manager means the investment manager of the Funds, currently being Aviva

Investors Global Services Limited;

**Investor Protection** means a dilution levy as defined in the *COLL Sourcebook*;

Fee

Share

Larger Denomination has the meaning given in the OEIC Regulations. Shares are

available in larger and smaller denominations with the Smaller

Denomination Share representing a defined proportion of a larger

denomination share;

Level 2 Regulation means European Commission Delegated Regulation (EU) No.

231/2013 of 19 December 2012 supplementing AIFMD;

Net Asset Value or means the value of the Scheme Property of the Company or Sub-

NAV fund less the liabilities of the Company or Sub-fund as calculated in

accordance with the Instrument of Incorporation;

Non-UCITS Retail means an authorised fund which is neither a UCITS scheme nor a

**Scheme** qualified investor scheme;

OEIC Regulations means the Open-Ended Investment Companies Regulations 2001

(SI 2001 No.1228) as amended or re-enacted from time to time;

OECD means the Organisation for Economic Co-operation and

Development;

**PRA** means the Prudential Regulation Authority;

PRA Handbook means the rules contained in the Prudential Regulation Authority's

Handbook of rules and guidance made under the *Act* which shall, for the avoidance of doubt, not include guidance or evidential

requirements contained in the said handbook;

**RBSG** means The Royal Bank of Scotland Group plc;

Register means the register of Shareholders maintained by the Registrar in

accordance with the OEIC Regulations;

**Registrar** means the registrar of the *Company*, Aviva Life Services UK Limited,

who sub-delegates this responsibility to DST Financial Services

Europe Limited;

**Regulations** as the context requires may be a reference to:

a) the Act;

b) the FCA Handbook;

c) the PRA Handbook;

d) AIFMD;

e) the Level 2 Regulation;

f) the AIFM Regulations; or

g) the OEIC Regulations.

Scheme Property means the property of the Company or of any Sub-fund as

appropriate required under the COLL Sourcebook to be given for

safe-keeping to the Depositary;

Share or Shares means a share or shares in a Sub-fund (including Larger

Denomination Shares and Smaller Denomination Shares);

**Shareholder** means a holder of *Shares*;

**Smaller** means one thousandth of a Larger Denomination Share;

**Denomination Share** 

State means a state of the United States of America;

Sub-fund or Sub- means any (or all) of the sub-funds of the Company;

funds

Switch means the exchange of Shares of one Sub-fund for Shares of

another Sub-fund and "switching" and "switched" shall be construed

accordingly;

UCITS Directive means the Council Directive of 20 December 1985 on the

coordination of laws, regulations and administrative provisions relating to undertakings for collective investment in transferable securities (UCITS) (No 85/611/EEC), as amended or re-enacted from

time to time;

US the United States of America (including any States thereof and the

District of Columbia), its territories, possessions and all other areas

subject to its jurisdiction;

**US Person** unless otherwise determined by the ACD:

(i) a resident of the *US*;

(ii) a partnership, limited liability company, corporation or other entity organised in or under the laws of the *US* or any *State* or other jurisdiction thereof or any entity taxed as such or required to file a tax

return as such under the US Federal income tax laws;

(iii) any estate of which any executor or administrator is a US Person;

(iv) any trust of which any trustee, beneficiary or, if the trust is

revocable, any settlor is a US Person;

(v) any agency or branch of a foreign entity located in the US;

(vi) any discretionary or non-discretionary account or similar account (other than an estate or trust) held by a dealer or fiduciary for the benefit or account of a resident of the *US*;

(vii) any discretionary account or similar account (other than an estate or trust) held by a dealer or other fiduciary organised or incorporated in the *US*, or (if an individual) a resident of the *US*;

(viii) any employee benefit plan unless such employee benefit plan is established and administered in accordance with the laws of a country other than the *US* and the customary practices and documentation of such country;

and

(ix) any person or entity whose ownership of *Shares* or solicitation for ownership of *Shares* the *ACD* through its officers or directors shall determine may violate any securities laws or banking laws of the *US* or any *State* or other jurisdiction thereof;

Except that a US Person shall not include corporations, partnerships or other entities which are organised or incorporated under the laws of any non-US jurisdiction, unless such corporation, partnership or other entity was formed by such US Person principally for the purpose of investing in securities not registered under the US Securities Act of 1933, as amended;

Valuation Point

means the point, whether on a periodic basis or for a particular valuation, at which the *ACD* carries out a valuation of the *Scheme Property* for the purposes of determining the price at which *Shares* of a *Class* in any *Sub-fund* may be issued, cancelled or redeemed as described in the 'Valuation' section on page 3434;

**VAT** means value added tax;

# **COMPANY DETAILS**

## General

The Company is authorised by the FCA. It was authorised with effect from 3 March 2008.

Head Office : 24-25 St Andrew Square, Edinburgh, EH2 1AF.

Address for Service : The Head Office is the address in the United Kingdom for service on

the Company of notices or other documents required or authorised to

be served on the Company.

Base Currency : The base currency of the Company and Sub-funds is pounds

sterling.

Share Capital : Maximum: £100,000,000,000

: Minimum: £100

Shares in the Company and Sub-funds have no par value. The share capital of the Company will at all times equal the sum of the Net Asset Values of each of the Sub-funds. Shares in the Company are not listed on any investment exchange.

Shareholders are not liable for the debts of the Company.

# **Directory**

The Company	RBS Investment Options ICVC 24-25 St Andrew Square Edinburgh EH2 1AF
Authorised Corporate Director and Alternative Investment Fund Manager	RBS Collective Investment Funds Limited 24-25 St Andrew Square Edinburgh EH2 1AF
Investment Manager	Aviva Investors Global Services Limited St Helens 1, Undershaft London EC3P 3DQ
Administrator and Registrar	Aviva Life Services UK Limited has delegated this responsibility to DST Financial Services Europe Limited at:  DST House St Nicholas Lane Basildon Essex SS15 5FS
Depositary and Custodian	The Bank of New York Mellon (International) Limited 1 Canada Square London E14 5AL
Auditors	Ernst & Young LLP Atria one 144 Morrison Street Edinburgh EH3 8EX

# The Constitution of the Company and the Sub-funds

# The Company

The *Company* is a *Non-UCITS Retail Scheme* operating under the *COLL Sourcebook* and is constituted as an "umbrella company" under the *Regulations*, which means that the *Company* issues *Shares* linked to different *Sub-funds*. The *Company* is also an AIF for the purposes of the *FUND Sourcebook*.

## The Sub-funds

Each *Sub-fund* is invested in accordance with the investment objective and investment policy applicable to that *Sub-fund* and as if it were a separate "*Non-UCITS Retail Scheme*" for the purposes of the *COLL Sourcebook*. For investment purposes the assets of each *Sub-fund* will be treated as separate from those of every other *Sub-fund*. The *Sub-funds* set out below are those currently available:

<u>Funds</u>
Income Fund
Cautious Growth Fund
Balanced Growth Fund
Adventurous Growth Fund

Details of these *Sub-funds*, including their investment objectives and policies, can be found in Appendix I.

## **Additional Sub-funds**

Further additional *Sub-funds* may be established in the future by the *ACD* from time to time with the approval of the *FCA* and the agreement of the *Depositary*.

## Allocation of Assets and Liabilities

Each *Sub-fund* represents a segregated portfolio of assets, which is attributable to the *Class* or *Classes* of *Shares* issued in respect of that *Sub-fund*. The assets of a *Sub-fund* belong exclusively to that *Sub-fund* and shall not be used to discharge (directly or indirectly) the liabilities of, or claims against, any other person or body, including the *Company*, or any other *Sub-fund* and shall not be available for any such purpose.

Each *Sub-fund* will be charged with the liabilities, expenses, costs and charges of the *Company* attributable to that *Sub-fund* and, within a *Sub-fund*, charges will be allocated between *Classes* in accordance with the terms of issue of *Shares* of those *Classes*.

Any expenses specific to a *Class* will be allocated to that *Class* and otherwise shall be allocated between *Classes* by the *ACD* in a manner which is fair to *Shareholders* generally. They will normally be allocated to all *Classes* pro rata to the value of the net assets of the relevant *Classes*.

Any assets, liabilities, expenses, costs or charges not attributable to a particular *Sub-fund* may be allocated by the *ACD* in a manner which is fair to the *Shareholders* generally. They will normally be allocated to all *Sub-funds* pro rata to the value of the net assets of the relevant *Sub-funds*.

# **Changes to the Company or the Sub-funds**

Where any changes are proposed to be made to the *Company* or a *Sub-fund* the *ACD* will assess whether the change is fundamental, significant or notifiable in accordance with *COLL* 4.3. If the change is regarded as fundamental, *Shareholder* approval will be required. If the change is regarded as significant, 60 days' prior written notice will be given to *Shareholders*. If the change is regarded as notifiable, *Shareholders* will receive suitable notice of the change.

# **Shares**

The *Company* may issue several *Classes* of *Share* in respect of each *Sub-fund*. *Classes* of *Shares* may be distinguished on the basis of different criteria which may include their minimum subscription, minimum holding and annual management charge. Access to certain share classes may be restricted. The *Classes* currently available along with the details of minimum subscriptions, holding criteria and restrictions on availability (if any) are listed below:

Class	Minima and Restrictions	
Class 1:	<ul> <li>Minimum initial subscription £1,000,000</li> <li>Minimum additional subscription £250</li> </ul>	
	Minimum redemption £500	
	Minimum holding £500	

The ACD has the discretion to apply lower minima than those listed above and may waive these from time to time.

The details of annual management charges are to be found in the section headed 'Fees and Expenses' on page 63. As a result of differences in annual management charges for the different *Classes* of *Shares*, monies may be deducted from *Classes* of the same *Sub-fund* in unequal proportions. In these circumstances the proportionate interests of the *Classes* will be adjusted accordingly (for an explanation of proportionate interests please refer to the section headed 'Proportionate entitlements' on page 42).

Net *Income Shares* and/or net *Accumulation Shares* are available within each *Class*. Gross *Income Shares* and gross *Accumulation Shares* in each *Sub-fund* may also be issued but are not currently offered.

The types of *Shares* presently available in each *Sub-fund* are set out in the details of the relevant *Sub-funds* (see Appendix I).

Further *Classes* of *Share* may be established from time to time by the *ACD* with the approval of the *FCA* and the agreement of the *Depositary*. On the introduction of any new *Sub-fund* or *Class*, either a revised Prospectus or a supplemental Prospectus will be prepared setting out the relevant details of each *Sub-fund* or *Class*.

## **Conversion and Switching**

Shareholders are entitled (subject to certain restrictions) to convert all or part of their Shares in a Class for Shares in another Class in respect of the same Sub-fund or to Switch all or part of their Shares in relation to one Sub-fund for Shares in relation to a different Sub-fund (but in either case not into any other authorised fund of which the ACD is the authorised corporate director or authorised fund manager). Details of these Conversion and Switching facilities and the restrictions are set out in the section headed 'Conversion and Switching' on page 24.

### **Income and Accumulation Shares**

Holders of *Income Shares* will receive distributions. Each allocation of income made in respect of any *Sub-fund* at a time when more than one *Class* is in issue will be done by reference to the relevant *Shareholders*' proportionate interests in the *Scheme Property* of the *Sub-fund* in question. *Shareholders* can choose to have their distribution of income paid direct to their bank or building society current account. Alternatively, *Shareholders* may choose to have their income distributions automatically reinvested, to purchase further *Shares* of the same *Class* and *Sub-fund* at the prevailing *Net Asset Value* without attracting an *Initial Charge*. For regular savings plans invested in *Income Shares* the income distribution is automatically reinvested in *Shares* of the same *Class* and *Sub-fund* unless this supplements a lump sum investment on which income payment has been selected.

Holders of *Accumulation Shares* do not receive payments of income. Any income arising in respect of an *Accumulation Share* is automatically accumulated and is reflected in the price of each *Accumulation Share*. No *Initial Charge* is levied on this accumulation.

Tax vouchers for both *Income Shares* and *Accumulation Shares* will be issued in respect of distributions made and tax accounted for.

Where both *Income Shares* and *Accumulation Shares* are in existence in relation to a *Subfund*, the relevant *Shareholders*' proportionate interests in the *Scheme Property* of the *Subfund* represented by each *Accumulation Share* increases as income is accumulated. Further, in these circumstances, the income of the *Sub-fund* is allocated between *Income Shares* and *Accumulation Shares* according to the relevant *Shareholders*' proportionate interests in the *Scheme Property* of the *Sub-fund* represented by the *Accumulation Shares* and *Income Shares* in existence at the end of the relevant accounting period.

# **Dealing in Shares**

The *ACD*'s and *Administrator* and *Registrar*'s offices are open from at least 9am until at least 5pm on each *Dealing Day*. All dealing and correspondence with investors shall take place in English and all deals in *Shares* are governed by the laws of England and Wales.

Investors should be aware that the *Sub-funds* operate a 5pm dealing cut-off and therefore any instructions to deal in *Shares* received and accepted by the *ACD* before 5pm on a *Dealing Day* will be processed at the 2pm *Valuation Point* on the next *Dealing Day*. All instructions received and accepted after this time will be held over and processed at the 2pm *Valuation Point* on the following *Dealing Day*.

## **Pricing**

The *Company* deals on the basis of "single pricing". This has the effect that subject to the *Initial Charge*, the *Investor Protection Fee* and any redemption charge (for further information see the section headed 'Dealing Charges' on page 27) both the issue and the redemption price of a *Share* at a particular *Valuation Point* will be the same.

The price per *Share* at which *Shares* may be bought or sold is the *Net Asset Value* of its *Class* (calculated at the relevant *Valuation Point*) divided by the number of *Shares* of that *Class* in issue. In addition the *ACD* reserves the right to make an *Initial Charge* on *Shares* purchased.

For both purchases and sales in a Fund, an Investor Protection Fee may be imposed.

There is no current intention to impose a redemption charge in respect of Class 1 Shares.

The *Company* deals on a forward pricing basis (and not on the basis of published prices). A forward price is the price calculated at the next *Valuation Point* after the sale or purchase is deemed to be accepted by the *ACD* (for details of the *Valuation Point* see "Valuation" on page 34).

The prices of *Shares* will be available daily on the Financial Times website at <a href="http://www.ft.com/markets/uk">http://www.ft.com/markets/uk</a> and on the bank website at <a href="www.fundprices.rbs.co.uk">www.fundprices.rbs.co.uk</a> and <a href="http://www.fundprices.natwest.com">www.fundprices.natwest.com</a>

The prices of *Shares* are also available by contacting the *ACD* by telephone on 0345 300 2585.

## **Buying Shares**

Applications to purchase *Shares* in the *Sub-funds* can be made by telephoning the *ACD* on 0345 300 2585\* (subject to subsequent completion of an application/registration form for administrative and verification purposes) or by sending a completed application form to the *Administrator*. Application forms are available from the *ACD* by writing to the *Administrator* or by telephoning the *ACD*. The *ACD* may from time to time agree other methods of dealing in *Shares*, including the use of the EMX messaging system. The *ACD* may at its discretion introduce further methods in the future. The *ACD* may in the future introduce an electronic trading system which will enable individual investors to buy and sell *Shares* using the internet but at present the *ACD* will only accept written and telephone instructions to deal.

#### \*Calls may be recorded for monitoring or training purposes

Applications for *Shares* which are received and accepted by the *ACD* by 5.00pm on a *Dealing Day* will be dealt with at the price calculated as at the *Valuation Point* on the next *Dealing Day*. Applications received and accepted after that time will be held over and dealt with at the price calculated as at the *Valuation Point* for the following *Dealing Day*.

The *ACD* has the right to reject, on reasonable grounds relating to the circumstances of the applicant, any application for *Shares* in whole or part, and in this event the *ACD* will return any money sent, or the balance of such monies, at the risk of the applicant.

Any subscription monies remaining after a whole number of *Shares* has been issued will not be returned to the applicant. Instead, *Smaller Denomination Shares* will be issued in such circumstances. A *Smaller Denomination Share* is equivalent to one thousandth of a *Larger Denomination Share*.

Applications for purchase will not be acknowledged but a contract note will be issued by the end of the *Business Day* following the relevant *Dealing Day*, together with, where appropriate, a notice of the applicant's right to cancel. The contract note will give details of the *Shares* purchased and the price used.

Once shares have been purchased, the ACD will enter the name of the investor on the register. Payment for the shares is due and payable to the ACD in settlement of the purchase on the relevant Fund's "Settlement Date" (as detailed below). Until payment has been passed on by the ACD to the Depositary, an investor will not have an irrevocable right of ownership in the shares. Where an investor applies to invest in a Fund, the ACD will hold the money received in advance of the Settlement Date on trust for the investor as client money in a segregated client money account with any recognised bank or banks that the ACD may from time to time select until the Settlement Date. No interest will be paid on money held in these client money bank accounts. In the unlikely event that the ACD were to become insolvent between the purchase of shares and the Settlement Date, the money received from an

investor would be protected by the FCA's client money rules. In this situation, an investor may not receive the shares allocated to them pending settlement; the shares may be cancelled. On an insolvency of the ACD in these circumstances the investor's right would be to the return of the money, which would be pooled with other client money.

An applicant has the right to cancel his application to buy *Shares* at any time during the 30 days after the date on which he receives a cancellation notice from the *ACD*. If an applicant decides to cancel the contract, and the value of the investment has fallen at the time the *ACD* receives the completed cancellation notice, he will not receive a full refund as an amount equal to any fall in value will be deducted from the sum originally invested. The determination of any shortfall will be based upon the price of the *Sub-fund* at the next *Dealing Day* following the *ACD*'s receipt of the completed cancellation notice.

If payment has not already been made settlement of the full purchase price and any related fees and expenses is due immediately. The *ACD*, at its discretion, may delay issuing the *Shares* until payment is received. If settlement is not made within a reasonable period, the *ACD* has the right to cancel any *Shares* issued in respect of the application.

Share certificates will not be issued in respect of registered Shares. Ownership of Shares will be evidenced by an entry on the Register of Shareholders. Statements covering periodic distributions on Shares will show the number of Shares held by the recipient. Individual statements of a Shareholder's (or in the case of joint holdings, the first named holder's) Shares will also be issued at any time on request by the registered holder.

The Company has power to issue bearer shares but there are no present plans to do so.

#### **Regular Savings Plan**

The *ACD* operates a regular savings plan for *Class* 1 *Shares* subject to a minimum monthly subscription of £50 in any one *Sub-fund*. Contract notes for the purchase of *Shares* will not be issued to *Shareholders* investing through a regular savings plan.

## **Selling Shares**

A *Shareholder* wishing to sell *Shares* should contact the *ACD* by telephone on 0345 300 2585\* or in writing. Instructions to sell are irrevocable. The *ACD* may from time to time agree other methods of dealing in *Shares*, including the use of the EMX messaging system. The *ACD* may, at its discretion, introduce further methods in the future. The *ACD* may in the future introduce an electronic trading system which will enable individual investors to buy and sell *Shares* using the internet but at present the *ACD* will only accept written and telephone instructions to deal.

\*Calls may be recorded for monitoring or training purposes

Every *Shareholder* is entitled on any *Business Day* to request that the *Company* redeem their *Shares* and the *Company* will be required to redeem them in accordance with the procedures set out below.

Redemption requests received and accepted by the *ACD* by 5pm on a *Dealing Day* will be dealt with at the price calculated as at the *Valuation Point* on the next *Dealing Day*. All requests received and accepted after that time will be dealt at the price calculated as at the *Valuation Point* for the following *Dealing Day*.

If the redemption would leave a residual holding of less than the minimum holding the *ACD* has the discretion to require redemption of the entire holding.

A contract note giving details of the number and price of *Shares* sold will be sent to the selling *Shareholder* (the first named in the case of joint holders) together (if sufficient written instructions have not already been given) with a form of renunciation for completion and execution by the *Shareholder* (and in the case of joint holders, by all the joint holders) no later than the end of the *Business Day* following the day of the *Valuation Point* by reference to which the redemption price is determined. The redemption monies will be paid within four *Business Day*s of the later of

- 1. the receipt by the *ACD* of the form of renunciation (or other sufficient written instructions) duly signed by all the relevant *Shareholders* and completed as to the appropriate number of *Shares*, together with any other appropriate evidence of title, and
- 2. the Valuation Point by reference to which the redemption price is determined.

However where money is owing on the earlier sale of the *Shares* to be redeemed and has not been received and cleared by the time the redemption proceeds would otherwise be payable, then the redemption proceeds for those *Shares* will not be sent until such time as the initial money has been received and cleared.

## **Minimum Redemption**

Part of a *Shareholder*'s holding may be sold but the *ACD* reserves the right to refuse a redemption request if the value of the *Shares* of any *Sub-fund* to be redeemed is less than the minimum redemption amounts as stated on page 18.

Additionally the *ACD* reserves the right to refuse a redemption request for part of *Shareholder's* holding if the value of the remaining holding would fall below the minimum holding (if any) in a *Sub-fund* or *Class* as set out on page 18.

## Conversion and Switching

Subject to the qualifications below and to the relevant minimum holding restrictions, the *Shareholder* may at any time *Switch* or *Convert* (as appropriate) all or some of his *Shares* of one *Class* or *Sub-fund* ("*Original Shares*") for a number of *Shares* of another *Class* or *Sub-fund* ("*New Shares*"). The number of *New Shares* issued is determined by the following formula:

N = SP

Where:

N is the number of *New Shares* to be issued;

O is the number of *Original Shares* to be exchanged or sold;

CP is the price at which one *Original Share* can be redeemed at the applicable *Valuation Point*;

ER is 1 (for same currency *Shares*) and

SP is the price at which one *New Share* can be purchased at the applicable *Valuation Point*.

Each number referred to in the definition of N or O shall be expressed to the third decimal place and rounded down thereto in the case of N, so that the integer represents the number of *Larger Denomination Shares* and the decimal when multiplied by 1,000 represents the number of *Smaller Denomination Shares*.

If a *Shareholder* wishes to *Convert* or *Switch Shares* he should apply to the *ACD* in the same manner as for a sale as set out on page 22.

The ACD may at its discretion impose restrictions as to the Classes for which exchange may be effected and charge a fee on the Switching of Shares between Sub-funds, up to the then prevailing Initial Charge relating to the Class and Sub-fund into which the Shares are being Converted or Switched. These fees are set out on page 64. There is no fee on a Conversion between Classes of the same Sub-fund but the ACD may, subject to the COLL Sourcebook introduce such a fee at its discretion. Additionally circumstances may arise on Switching

when the ACD imposes an Investor Protection Fee (in the case of a Fund), the details of which are described on page 27.

If the Conversion or Switch would result in the Shareholder holding a number of Original Shares or New Shares of a value which is less than the minimum holding in the Sub-fund concerned, the ACD may, if it thinks fit, Convert the whole of the applicant's holding of Original Shares to New Shares or refuse to effect any Switch of the Original Shares. No Conversion or Switch will be made during any period when the right of Shareholders to require the redemption of their Shares is suspended. The general provisions on procedures relating to redemption will apply equally to a Conversion or Switch. Conversion or Switching requests received and accepted before 5pm on a Dealing Day will be processed at the Valuation Point on the next Dealing Day. Conversion or Switching requests received and accepted after a Valuation Point will be held over until the Valuation Point on the following Dealing Day.

The ACD may adjust the number of New Shares to be issued to reflect the imposition of any Conversion or switching fee together with any other charges or levies in respect of the issue or sale of the New Shares or repurchase or cancellation of the Original Shares as may be permitted by the COLL Sourcebook and the Instrument of Incorporation.

A *Shareholder* who *Switches* or *Converts* as appropriate *Shares* in one *Sub-fund* or *Class* for *Shares* in any other *Sub-fund* or *Class* will not be given a right to withdraw from or cancel the transaction.

It should be noted that a *Switch* of *Shares* in one *Sub-fund* for *Shares* in any other *Sub-fund* is treated as a realisation and will, for persons subject to United Kingdom taxation, be a disposal for the purposes of capital gains taxation. A *Conversion* of *Shares* in one *Class* for *Shares* in another *Class* in relation to the same *Sub-fund* will not normally be treated as a realisation for United Kingdom tax purposes.

## **Data Protection**

Prospective investors should note that by providing any personal information in connection with an application for, or the holding of, Shares, they are providing to the ACD and the Administrator personal information which may constitute personal data within the meaning of the Data Protection Legislation. This data will be used for the purposes of administration, transfer agency, statistical analysis, research and disclosure to the Company, its delegates, Associates and agents. In subscribing for Shares, investors acknowledge that the Company, its delegates and its or their duly authorised agents and any of their respective related, associated or affiliated companies will obtain, hold, use, disclose and process the data for any one or more of the following purposes:

(a) to manage and administer the investor's holding in the relevant Fund and any related

accounts on an on-going basis;

(b) to carry out statistical analysis and market research;

(c) to comply with legal and regulatory obligations or tax requirements in any jurisdiction

applicable to the investor and the Company;

(d) for disclosure or transfer whether in the United Kingdom or countries outside the United

Kingdom and outside of the European Economic Area, including without limitation the United

States of America, which may not have the same data protection laws as the United Kingdom,

to third parties including financial advisers, regulatory bodies, tax authorities, auditors,

technology providers or to the Company, the Investment Manager, the Depositary and their

delegates or their duly appointed agents and any of their respective related, associated or

affiliated companies for the purposes specified above; and

(e) for other legitimate business interests of the Company.

Pursuant to Data Protection Legislation, Shareholders have a right of access to their personal

data kept by the ACD and Administrator and the right to amend and rectify any inaccuracies

in their personal data held by the ACD and Administrator by making a request to the ACD or

Administrator in writing. For more information concerning Shareholder rights regarding their

personal data and how personal data is used, Shareholders are referred to the privacy

notices for the RBS Group shown below.

For RBS customers, go to:

https://www.rbs.co.uk/privacy

For NatWest customers, go to:

https://www.natwest.com/privacy

We recommend that investors review this privacy information in detail.

The Administrator will hold any personal information provided by investors in accordance with

Data Protection Legislation.

By subscribing for Shares, Shareholders acknowledge that to the recording of telephone calls

made to and received from Shareholders by the Administrator and ACD, its delegates, its

duly appointed agents and any of their respective related, associated or affiliated companies

for record keeping, security and/or training purposes.

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## **Dealing Charges**

### **Initial Charge**

The ACD may impose a charge on the purchase of Shares by an investor. The charges for all Sub-funds and Classes are set out in the section headed 'Fees and Expenses' on page 63.

## **Switching Fee**

On the *Switching* of *Shares* of a *Sub-fund* for *Shares* in another *Sub-fund*, the *ACD* has the power under the *Instrument of Incorporation* to charge a switching fee. The switching fee which is payable to the *ACD* will not exceed an amount equal to the then prevailing *Initial Charge* for the *Class* and *Sub-fund* into which the *Shares* are being *Switched*. There is no charge for *Converting Shares* in one *Class* of a *Sub-fund* for *Shares* in another *Class* of the same *Sub-fund* but the *ACD* may, subject to the *COLL Sourcebook* introduce such a fee at its discretion.

## **Dilution**

The basis of valuation of the *Company*'s or a *Sub-fund*'s investments for the purpose of calculating the issue and redemption price of *Shares* as stipulated in the *COLL Sourcebook* and the *Instrument of Incorporation* is summarised in the section headed 'Valuation' on page 34.

When the *Company* purchases or sells investments it will usually incur cost in the form of dealing charges and any spread between the buying and selling prices of the investment. This cost is not reflected in the sale or purchase price paid by an investor. In some circumstances (for example where large volumes of deals in a *Sub-fund's Shares* require a *Company* to purchase or sell *Sub-fund* investments) this may have an adverse effect on *Shareholders*' interests in the *Sub-fund*. This effect is referred to as "dilution". To mitigate the effects of dilution, the *ACD* has the power to charge a dilution levy (referred to in this Prospectus as an "*Investor Protection Fee*") on the purchase and/or sale of *Shares*. The *ACD* has decided that it is appropriate to put in place provisions to be able to charge an *Investor Protection Fee* for the *Funds*. The following sections provide further detail on the *Investor Protection Fee*.

# Investor Protection Fee (dilution levy)

If an *Investor Protection Fee* is charged, this fee is added to the purchase cost or deducted from the sale proceeds, as appropriate, and paid into and becomes a part of the *Scheme Property* of the relevant *Sub-fund*.

The ACD does not benefit from any Investor Protection Fee.

The necessity to charge an *Investor Protection Fee* will depend on the volume of purchases or sales. The *ACD* may charge a discretionary *Investor Protection Fee* on the purchase and sale of *Shares* if, in its opinion, the existing *Shareholders* (for purchases) or remaining *Shareholders* (for sales) might otherwise be adversely affected. On the occasions where an *Investor Protection Fee* is not applied, there may be an adverse impact on the total assets of the *Company*, which may constrain capital growth of the *Company*.

An *Investor Protection Fee* may be charged in the following circumstances:

- 1. on a *Sub-fund* experiencing large levels of net purchases (i.e. purchases less sales) relative to its size. In these circumstances the *Investor Protection Fee* may be applied in particular to individual deals exceeding £25,000;
- 2. on a *Sub-fund* experiencing large levels of net sales (i.e. sales less purchases) relative to its size. In these circumstances the *Investor Protection Fee* may be applied in particular to individual deals exceeding £25,000;
- 3. on "large deals". For these purposes a large deal is defined as a deal exceeding £250,000 or 2 per cent of the *Net Asset Value* of a *Sub-fund* whichever is the lesser;
- 4. where a *Shareholder* redeems or *Switches* a holding of *Shares* within 30 days of its purchase;
- 5. where a *Sub-fund* is an index tracking Sub-fund or is otherwise passively managed;
- 6. in any other case where the *ACD* is of the opinion that the interests of existing/continuing *Shareholders* and/or potential *Shareholders* require the imposition of an *Investor Protection Fee.*

The *Investor Protection Fee*, if any, will be determined by the *ACD* by reference to the costs of dealing in the underlying investments of the relevant *Fund*, including any dealing spreads, commission and transfer taxes.

As dilution is directly related to the inflow and outflow of monies from the *Company*, it is not possible to accurately predict whether a dilution will occur at any future point in time. Consequently it is not possible to accurately predict how frequently the *ACD* will need to impose an *Investor Protection Fee*. However, based on future projections, it is envisaged that, the *ACD* would not expect to apply an *Investor Protection Fee*, in respect of any

particular *Fund* on a frequent basis in the future. The amount of any *Investor Protection Fee* may vary over time and may differ for each *Fund*. Should the *ACD* apply an *Investor Protection Fee* it is estimated that this would be at the rate of 0.3%. This paragraph will continue to be revised from time to time.

In the twelve month periods to the end of December 2014, December 2015, December 2016, December 2017 and December 2018 no *Investor Protection Fee*s were levied.

## **Redemption Charge**

The *ACD* reserves the right to impose a redemption charge on the value of the *Shares* redeemed. No such charge is currently being imposed in the redemption of *Class* 1.

### **Transfers**

Shareholders are entitled to transfer their Shares to another person or body. All transfers must be in writing in the form of an instrument of transfer approved by the ACD for this purpose. Completed instruments of transfer must be returned to the Administrator. For further details please see page 72.

## **Compulsory Transfer and Redemption**

Shares in the Company may not be acquired or held by any person in circumstances ("Relevant Circumstances"):

- 1. which constitute a breach of the law or governmental regulation (or any interpretation of a law or regulation by a competent authority) of any country or territory; or
- 2. which would require the *Company*, the *ACD* or any investment manager to be registered under any law or regulation of any country or territory or cause the *Company* to apply for registration or comply with any registration requirements in respect of any of its *Shares* whether in the *US* or any other jurisdiction in which it is not currently registered; or
- 3. which would (or would if other *Shares* were acquired or held in like circumstances), in the opinion of the *ACD*, result in the *Company*, any of its *Shareholders*, the *ACD* or any investment manager incurring any liability to taxation or suffering any other legal, regulatory, pecuniary or other adverse consequence (including a requirement to register under any securities or investment or similar laws or governmental regulation of any country or territory) which it or they might not otherwise have suffered; or

4. where such person is a *US Person* or is holding the *Shares* for the account or benefit of a *US Person*.

For the purposes of the "relevant circumstances" above, "investment manager" shall include any person appointed by the *ACD* and/or the *Company* to provide investment management and/or investment advisory services in respect of the *Scheme Property* of the *Company* or in respect of the *Sub-funds*.

In this connection, the *ACD* has a discretion to reject any application for the purchase, sale or *Switching* of *Shares*.

If it comes to the notice of the *ACD* that any *Shares* ("*Affected Shares*") have been acquired or are being held directly or beneficially in any of these *Relevant Circumstances* or by virtue of which the *Shareholder* or *Shareholders* in question is/are not qualified to hold such *Shares* or if it reasonably believes this to be the case, the *ACD* may give notice to the holder(s) of the *Affected Shares* requiring the transfer of such *Shares* to a person who is qualified or entitled to own them or that a request in writing be given for the redemption or cancellation of such *Shares* in accordance with the *COLL Sourcebook*. If any person upon whom such a notice is served does not within thirty days after the date of such notice transfer his *Affected Shares* to a person qualified to own them or establish to the satisfaction of the *ACD* (whose judgement shall be final and binding) that he and any person on whose behalf he holds the *Affected Shares* are qualified and entitled to own them, he shall be deemed upon the expiration of the thirty day period to have given a request in writing for the redemption or cancellation (at the discretion of the *ACD*) of all the *Affected Shares* pursuant to the *COLL Sourcebook*.

A person who becomes aware that he has acquired or holds *Affected Shares* in any of these *Relevant Circumstances*, or by virtue of which he is not qualified to hold such *Affected Shares*, must immediately, unless he has already received a notice as set out above, either transfer all their *Affected Shares* to a person qualified to own them or give a request in writing for the redemption of all their *Affected Shares* pursuant to the *COLL Sourcebook*.

## In Specie Redemptions

If a *Shareholder* requests the redemption or cancellation of *Shares* the *ACD* may arrange that in place of payment of the price of the *Shares* in cash, the *Company* cancels the *Shares* and transfers *Scheme Property* (or, if required by the *Shareholder*, the net proceeds of sale of relevant *Scheme Property*), to the *Shareholder*. This only applies however if the *Shares* represent over 5 % (or such smaller percentage as the *ACD* may decide) of the *Sub-fund*'s value.

Before the proceeds of the cancellation of *Shares* become payable, the *ACD* must give written notice to the *Shareholder* that the *Scheme Property* or the proceeds of sale of *Scheme Property* will be transferred to that *Shareholder*.

The Scheme Property to be transferred will be selected by the ACD in consultation with the Depositary. They must ensure that the selection is made with a view to achieving no more advantage or disadvantage to the Shareholder requesting cancellation/redemption than to the continuing Shareholders of the Sub-fund concerned.

# In Specie Applications

The *ACD* may, at its discretion and by special arrangement, agree to arrange for the *Company* to issue *Shares* in exchange for assets other than money, but will only do so where the *Depositary* has taken reasonable care to determine that the *Company*'s acquisition of those assets in exchange for the *Shares* is not likely to result in any material prejudice to the interests of *Shareholders* or potential *Shareholders* of the *Sub-fund* concerned.

The *ACD* will ensure that the beneficial interest in the assets concerned is transferred to or for the account of the *Company* with effect from the date of issue of the *Shares*.

The ACD will not issue Shares in any Sub-fund in exchange for assets the holding of which would be inconsistent with the investment objective of that Sub-fund.

### General

To satisfy a request for the issue, redemption or exchange of *Shares*, the *ACD* will normally sell *Shares* to or repurchase *Shares* from *Shareholders* to meet such requests.

The *ACD* is entitled to hold *Shares* for its own account and to satisfy requests for sale from its own holding. Although the *ACD* dealing in *Shares* held by it, for its own account, is not with the intention of making a profit there will be occasions when such dealings do give rise to a profit.

In some circumstances and in accordance with the *COLL Sourcebook*, the *Company* will issue or cancel *Shares* to meet such requests. The *COLL Sourcebook* requires the *ACD* to procure the issue or cancellation by the *Company* where necessary to meet any obligation to sell or redeem *Shares*.

The *ACD* is under no obligation to account to the *Company* or to *Shareholders* for any profit it makes on the issue, reissue or cancellation of *Shares* and will not do so.

The amount to be charged by or paid to the *ACD* for the sale of a *Share* by the *ACD* will not be more than the price of a *Share* notified to the *Depositary* at the relevant *Valuation Point* plus any *Initial Charge* and/or (in the case of a *Fund*) *Investor Protection Fee* which may apply.

The amount to be paid by the *ACD* for the redemption of a *Share* will not be less than the price of a *Share* notified to the *Depositary* at the relevant *Valuation Point* less any redemption charge or *Investor Protection Fee* which may apply.

## Market timing

The *ACD* may refuse to accept a subscription or a *Switch* between *Sub-funds* if it has reasonable grounds, in relation to the *Shareholder* concerned, for refusing to accept a subscription or a *Switch* from them. In particular, the *ACD* may exercise this discretion if it believes the *Shareholder* has been or intends to engage in market timing activities. The *ACD* does not condone or engage in market timing activities.

# **Money Laundering**

Under current legislation in the United Kingdom to prevent money laundering, persons conducting investment business are responsible for compliance with anti-money laundering regulations. So as to ensure compliance appropriate identification enquiries may be made in certain circumstances whether in respect of the sale, purchase or transfer of *Shares* or distribution of income. Until satisfactory proof of identity is provided, the *ACD* reserves the right to refuse to carry out the transaction requested or pay income on *Shares* to the investor.

The ACD may use an external agency to verify the identity of Shareholders or potential Shareholders for anti-money laundering purposes.

## Suspension of Dealings in Shares

The *ACD* may with the agreement of the *Depositary* (and must if the *Depositary* so requires) temporarily suspend the issue, cancellation, sale and redemption of *Shares* of any one or more *Classes* in any or all of the *Sub-funds* if the *ACD*, or the *Depositary* in the case of any requirement by the *Depositary*, is of the opinion that due to exceptional circumstances it is in the interests of all the *Shareholders*.

At the time of suspension, the *ACD*, or the *Depositary* if it has required the *ACD* to suspend dealing in *Shares*, must inform the *FCA* immediately stating the reasons for its actions and, as

soon as is practicable, give the FCA written confirmation of the suspension and the reasons for it.

The ACD will notify Shareholders of the suspension as soon as practicable after suspension commences and will inform Shareholders how to obtain information which the ACD will publish to keep Shareholders appropriately informed about the suspension including, if known, its likely duration.

During a suspension the obligations relating to the issue, sale, cancellation and redemption of *Shares* contained in Chapter 6 of the *COLL Sourcebook* will cease to apply and the *ACD* must comply with as many of the obligations relating to valuation of assets as is practicable in the light of the suspension.

During any period of suspension, the *ACD* may agree to issue, redeem or *Switch Shares* at a price calculated by reference to the first *Valuation Point* after the end of the suspension. Any deals outstanding prior to the suspension shall be undertaken at a price calculated by reference to the first *Valuation Point* after the suspension.

In accordance with Chapter 7 of the *COLL Sourcebook*, suspension of dealing in *Shares* must cease as soon as practicable after the exceptional circumstances have ceased and the *ACD* and *Depositary* must formally review the suspension at least every 28 days and must inform the *FCA* of the results of this review.

The calculation of *Share* prices will recommence as at the next *Valuation Point* following the ending of the suspension.

# **Valuation**

The price of a *Share* is calculated by reference to the *Net Asset Value* of the *Sub-fund* and *Class* to which it relates.

The Valuation Point for each of the Sub-funds is at 2pm on each Dealing Day.

The ACD may carry out an additional valuation at any time if it considers it desirable to do so.

## Calculation of the net asset value

The *Net Asset Value* of the *Company* and each *Sub-fund* shall be the value of its assets less the value of its liabilities determined in accordance with the following provisions:

- 1. All the *Scheme Property* (including receivables) of the *Company* (or the *Sub-fund*) is to be included, subject to the following provisions.
- 2. Property which is not cash (or other assets dealt with in paragraphs 3 and 4 below) shall be valued as follows and the prices used shall (subject as follows) be the most recent prices which it is practicable to obtain:
  - (a) units or *Shares* in a collective investment scheme:
    - (i) if a single price for buying and selling units or *Shares* is quoted, at that price; or
    - (ii) if separate buying and selling prices are quoted, at the average of the two prices provided the buying price has been reduced by any *Initial* Charge included therein and the selling price has been increased by any exit or redemption charge attributable thereto; or
    - (iii) if, in the opinion of the *ACD*, the price obtained is unreliable or no recent traded price is available or if no recent price exists, at a value which in the opinion of the *ACD* is fair and reasonable;
  - (b) exchange-traded derivative contracts:
    - if a single price for buying and selling the exchange-traded derivative contract is quoted, at that price; or

- (ii) if separate buying and selling prices are quoted at the average of the two prices;
- (c) over-the-counter derivative contracts shall be valued in accordance with the method of valuation as shall have been agreed between the ACD and the Depositary;
- (d) any other investment:
  - (i) if a single price for buying and selling the security is quoted, at that price; or
  - (ii) if separate buying and selling prices are quoted, at the average of the two prices; or
  - (iii) if, in the opinion of the ACD, the price obtained is unreliable or no recent traded price is available or if the most recent price available does not reflect the ACD's best estimate of the value, at a value which in the opinion of the ACD is fair and reasonable; and
- (e) property other than that described in (a), (b), (c), (d) and (e) above: at a value which, in the opinion of the *ACD*, represents a fair and reasonable midmarket price.
- 3. Cash and amounts held in current, deposit and margin accounts and in other time related deposits shall be valued at their nominal values.
- 4. In determining the value of the *Scheme Property*, all instructions given to issue or cancel *Shares* shall be assumed (unless the contrary is shown) to have been carried out and any cash payment made or received and all consequential action required by the *Regulations*, the *Instrument of Incorporation* or this Prospectus shall be assumed (unless the contrary has been shown) to have been taken.
- 5. Subject to paragraphs 6 and 7 below, agreements for the unconditional sale or purchase of property which are in existence but uncompleted shall be assumed to have been completed and all consequential action required to have been taken. Such unconditional agreements need not be taken into account if made shortly before the valuation takes place and, in the opinion of the ACD, their omission shall not materially affect the final net asset amount.

- 6. Futures or contracts for differences which are not yet due to be performed and unexpired and unexercised written or purchased options shall not be included under paragraph 5.
- 7. All agreements are to be included under paragraph 5 which are, or ought reasonably to have been, known to the person valuing the property assuming that all other persons in the *ACD*'s employment take all reasonable steps to inform it immediately of the making of any agreement.
- 8. Deduct an estimated amount for anticipated tax liabilities (on unrealised capital gains where the liabilities have accrued and are payable out of the *Scheme Property*; on unrealised capital gains in respect of previously completed and current accounting periods; and on income where liabilities have accrued) including (as applicable and without limitation) capital gains tax, income tax, corporation tax, *VAT* and stamp duty.
- 9. Deduct an estimated amount for any liabilities payable out of the *Scheme Property* and any tax thereon treating periodic items as accruing from day to day.
- 10. Deduct the principal amount of any outstanding borrowings whenever payable and any accrued but unpaid interest on borrowings.
- 11. Add an estimated amount for accrued claims for tax of whatever nature which may be recoverable.
- 12. Add any other credits or amounts due to be paid into the *Scheme Property*.
- 13. Add a sum representing any interest or any income accrued due or deemed to have accrued but not received and any stamp duty reserve tax provision anticipated to be received
- 14. Currencies or values in currencies other than the base currency or (as the case may be) the designated currency of a sub-fund shall be *Converted* at the relevant *Valuation Point* at a rate of exchange that is not likely to result in any material prejudice to the interests of the *Shareholders* or potential *Shareholders*.

Notwithstanding the foregoing, the *ACD* may, at its discretion, use other generally recognised valuation principles in order to reach a proper valuation of the *Net Asset Value* of the *Company* or a *Sub-fund*, in the event that it is impractical or manifestly incorrect to carry out a valuation of an investment in accordance with the above rules or it considers such principles

better reflect the valuation of a security, interest or position and are in accordance with generally accepted accounting principles.

### **Fair Value Pricing**

The ACD may, in its absolute discretion and in circumstances where:

- 1. it believes that no reliable price for the property in question exists; or
- 2. such price, if it does exist, does not reflect the *ACD*'s best estimate of the value of such property,

value the *Scheme Property* or any part of *Scheme Property* at a price which, in its opinion, reflects a fair and reasonable price for that property (*Fair Value Pricing*). The Fair Value Pricing policy is available upon request.

The *ACD* is permitted to use *Fair Value Pricing* in specific circumstances and pursuant to processes and methodologies that it must have notified to the *Depositary*. Examples of the circumstances in which the *ACD* might consider using *Fair Value Pricing* where a *Sub-fund's Valuation Point* is set during the time when markets in which its portfolio is invested are closed for trading include:

- 1. market movements above a pre-set trigger level in other correlated open markets;
- 2. war, natural disaster, terrorism;
- 3. government actions or political instability;
- 4. currency realignment or devaluation;
- 5. changes in interest rates;
- 6. corporate activity;
- 7. credit default or distress; or
- 8. litigation.

Even if a *Sub-fund's Valuation Point* is set during the time other markets are open for trading, other scenarios might include:

- 1. failure of a pricing provider;
- 2. closure or failure of a market;
- 3. volatile or "fast" markets;
- 4. markets closed over national holidays;
- 5. stale or unreliable prices;
- 6. listings suspensions or de-listings.

### **Income and Distributions**

# **Accounting periods**

The annual accounting period of the *Company* ends each year on 31 October (the accounting reference date) and its half yearly interim accounting period ends each year on 30 April. The Income Fund also has quarterly interim accounting periods that end each year on 31 January and 31 July.

## **Distributions**

The *Sub-funds* will make dividend distributions or accumulations except where over 60% of the *Sub-fund's* property has been invested throughout the distribution period in interest-bearing investments, in which case it will make interest distributions or accumulations. Currently, all of the *Funds* pay dividend distributions.

Distributions to the holders of *Income Shares* will be made within two months of the end of each accounting period. Distributions will therefore be made as follows:

Accounting Period Ends	Income Distribution Paid on or before	
31 October	31 December	
31 January*	31 March*	
30 April	30 June	
31 July*	30 September*	

<sup>\*</sup>Sub-funds with quarterly interim accounting periods only.

The amount available for distribution in any accounting period is calculated in accordance with the allocation procedure set out below. Distributions may be made by cheque or bank transfer or such other means of payment as may be permitted by the *ACD* in each year.

The ACD will give the Depositary timely instructions to enable the Depositary to distribute the income allocated to Income Shares of each Class in a Sub-fund among their holders in proportion to the numbers of such Shares held, or treated as held, by them respectively at the end of the relevant accounting period. The Depositary will pay the distribution to the holders of Income Shares in accordance with the instructions.

The amount of income allocated to the holders of a *Class* of *Accumulation Shares* will become part of the capital property (as defined in the *COLL Sourcebook*) attributable to those

Shares as at the end of that annual accounting period. Where other Classes are in issue in respect of a Sub-fund during that accounting period, the interests of the holders of Accumulation Shares in the amount of income allocated to a particular Class must be satisfied by an adjustment, as at the end of the period, in the proportion of the value of the Scheme Property to which the price of an Accumulation Share in the relevant Class is related. The adjustment must be such as will ensure that the price per Share of an Accumulation Share of the relevant Class remains unchanged despite the transfer of income to the capital property of the Company.

If a distribution of income remains unclaimed for a period of six years after it has become due, it will be forfeited and will revert to the relevant *Class* of the relevant *Sub-fund*. If the *Class* is no longer in existence, the income will revert to the relevant *Sub-fund*, if that *Sub-fund* is itself in existence, or if not, to the *Company*.

#### Allocations of income

On or before each income allocation date (being the date that is two months after the end of the relevant accounting period), the *ACD* will calculate the amount available for income allocation for the immediately preceding accounting period, will inform the *Depositary* of that amount and allocate the available income to the *Shares* of each *Class* in issue in respect of that *Sub-fund*, taking account of the procedure set out below and the proportionate amounts of available income attributable to each *Class* in a *Sub-fund*.

The income available for distribution or accumulation in relation to a *Sub-fund* is determined in accordance with the *COLL Sourcebook* and the *Instrument of Incorporation*.

As at the end of each accounting period, the *ACD* will arrange for the *Depositary* to transfer the amount of income allocated to *Income Shares* (being in essence the amount available for income allocation calculated in accordance with *COLL*) to the distribution account.

The income available for allocation and distribution in respect of each share class of each *Sub-fund* is calculated by taking the aggregate of the income received or receivable for the account of such share class of each *Sub-fund* in respect of that period, deducting charges and expenses paid or payable by such share class of each *Sub-fund* out of the income in respect of the period, adding the *ACD*'s best estimate of any relief from tax on such charges and expenses, and making other adjustments which the *ACD* considers appropriate in relation to both income and expenses (including taxation), after consulting the *Auditors* when required to do so, in relation to:

### taxation;

- 2. potential income which is unlikely to be received until 12 months after the income allocation date:
- 3. income which should not be accounted for on an accrual basis because of lack of information about how it accrues;
- 4. any transfers between the income account and capital account that are required in relation to:
  - (i) stock dividends;
  - (ii) Income Equalisation included in income allocations from other collective investment schemes;
  - the allocation of payments in accordance with COLL 6.7.10R (Allocation of payments to income or capital);
  - (iv) taxation; and
  - (v) the aggregated amount of income property included in units issued and units cancelled during the period.
- 5. any other adjustments or any reimbursement of set-up costs.

An allocation of income (whether annual or interim) to be made in respect of each *Share* issued by the *Company* or sold by the *ACD* during the accounting period in respect of which that income allocation is made will be of the same amount as the allocation to be made in respect of the other *Shares* of the same *Class* in a *Sub-fund*.

Each allocation of income made at a time when more than one *Class* is in issue in a *Sub-fund* shall be done by reference to the relevant *Shareholders*' proportionate interests in the property of that *Sub-fund*. These will be ascertained by reference to the "**Proportion Account**" for each such *Class* described in the section entitled "Proportionate entitlements" on page 42.

### Income equalisation

The following provisions shall apply in respect of *Shares* in issue in respect of each of the *Sub-funds*.

An allocation of income (whether annual, interim or otherwise) to be made in respect of each *Share* to which this clause applies issued by the *Company* or sold by the *ACD* during the accounting period in respect of which that income allocation is made shall be of the same amount as the allocation to be made in respect of the other *Shares* in the same *Class* in issue in respect of the same *Sub-fund* but shall include a capital sum ("*Income Equalisation*")

representing the ACD's best estimate of the amount of income included in the price of that Share.

The amount of *Income Equalisation* in respect of any *Share* shall be either:

- 1. the actual amount of income included in the issue price of that *Share*; or
- an amount arrived at by taking the aggregate of the amounts of income included in the price in respect of *Shares* of that *Class* issued or sold in the annual or interim accounting period in question and dividing that aggregate amount by the number of such *Shares* and applying the resultant average to each of the *Shares* in question.

### **Proportionate entitlements**

The proportionate interests of each *Class* in the assets and income of the *Sub-fund* shall be calculated as follows:

A notional account will be maintained for each *Class*. Each account will be referred to as a ("*Proportion Account*"). The word *Proportion* in the following paragraphs used in connection with a *Class* of *Share* means the *Proportion* which the balance on the *Proportion Account* for that *Class* at the relevant time bears to the aggregate of all the balances on all the *Proportion Accounts* maintained in respect of the *Sub-fund* at that time.

There will be credited to a *Proportion Account*:

- 1. the subscription money (excluding any *Initial Charges* or *Investor Protection Fee*) for the issue of *Shares* of the relevant *Class*:
- 2. that *Class*'s *Proportion* of the amount by which the *Net Asset Value* of the *Sub-fund* exceeds the total subscription money for all *Shares* in the *Sub-fund*;
- 3. that Class's Proportion of the Sub-fund's income received and receivable;
- 4. any notional tax benefit as referred to below; and
- 5. any other amount which the ACD considers to be appropriate to credit to that Proportion Account.

There will be debited to a *Proportion Account*:

- 1. the redemption payment for the cancellation of *Shares* of the relevant *Class*;
- 2. that *Class*'s *Proportion* of the amount by which the *Net Asset Value* of the *Sub-fund* falls short of the total subscription money for all *Shares* in the *Sub-fund*;
- 3. all distributions of income (including any equalisation) made to *Shareholders* of that *Class*;
- 4. all costs, charges, liabilities of any kind and expenses incurred solely in respect of that *Class*;
- 5. that *Class*'s share of the costs, charges, liabilities of any kind and expenses incurred in respect of that *Class* and one or more other *Class* or *Classes* in the *Sub-fund*, but not in respect of the *Sub-fund* as a whole;
- 6. any notional tax liability as referred to below.

Any tax liability in respect of the *Sub-fund* and any tax benefit received or receivable in respect of the *Sub-fund* will be allocated between *Classes* in order to achieve, so far as possible, the same result as would have been achieved if each *Class* were itself a *Sub-fund* so as not materially to prejudice that *Class*. The allocation will be carried out by the *ACD* after consultation with the *Auditors*.

Where a *Class* is denominated in a currency which is not the base currency of the *Sub-fund*, the balance of the *Proportion Account* shall be translated into the base currency of the sub-Sub-fund in order to ascertain the *Proportions* of all *Classes*. Translations between currencies shall be at a rate that is not likely to result in any material prejudice to the interests of *Shareholders* or potential *Shareholders* of any *Class*.

### The Proportion Accounts are:

- 1. memorandum accounts maintained for the purpose of calculating *Proportions*. They do not represent debts from the *Company* to *Shareholders* or the other way round;
- 2. maintained such that each credit and debit to a *Proportion Account* shall be allocated to that account on the basis of that *Class's Proportion* immediately before the allocation. All such adjustments shall be made as are necessary to ensure that on no occasion on which the *Proportions* are ascertained is any amount counted more than once.

The proportionate interest of a *Class* in the assets and income of a *Sub-fund* is its "*Proportion*".

The *Company* may adopt a method of calculating the amount of income to be allocated between the *Shares* in issue in respect of any *Sub-fund* which is different to the method set out above provided that the *ACD* is satisfied that such method is fair to *Shareholders* and that it is reasonable to adopt such method in the given circumstances.

## **EU Savings Directive**

The European Directive on the Taxation of Savings and associated UK legislation came into effect on 1<sup>st</sup> July 2005. The purpose of the directive is to combat tax evasion by individuals on cross border savings income.

Under current UK legislation, persons responsible for making savings income payments in the course of business must collate and report information regarding the payment of savings income to residents in certain other countries, which will be exchanged automatically with the tax authorities in those countries.

So as to ensure compliance appropriate identification enquiries may be made in certain circumstances in order to fulfil these reporting requirements.

## **RISKS**

The following are important warnings and potential investors should consider the following risk factors before investing in the *Company*.

The following risk factors may relate to a particular *Sub-fund* as that *Sub-fund* invests directly in a particular asset or because that *Sub-fund* invests in a collective investment scheme which in turn invests in a particular asset.

#### General

There are inherent risks in investment markets. Security prices are subject to market fluctuations and can move irrationally and be unpredictably affected by many and various factors including political and economic events and rumours. There can be no assurance that any appreciation in value of investments will occur. The value of investments and the income derived from them may go down as well as up and investors may receive less than the original amount invested.

There is no guarantee that the investment objectives of any *Sub-fund* will be achieved. It is important to note that past performance is not a guide to future returns or growth. *Shares* should be viewed as a medium to long term investment.

Investors will need to decide whether or not an investment vehicle of this nature is appropriate for their requirements.

### **Charges to Capital**

Where the investment objective of a *Sub-fund* is to prioritise the generation of income over capital growth, or in circumstances where they have equal priority, all or part of the *ACD*'s fee may be charged against capital instead of against income. This may limit capital growth.

### **Currency Exchange Rates**

Investments for some Sub-funds will be made in assets denominated in various currencies and exchange rate movements may affect the value of an investment favourably or unfavourably, separately from the gains or losses otherwise made by such investments.

### **Effect of Initial Charge**

Where appropriate, the ACD's Initial Charge is deducted from the investment at outset. Hence investors, having paid an Initial Charge, who redeem their Shares in the short term

may not (even in the absence of a fall in the value of the relevant investments) realise the original amount invested.

## **Emerging Markets**

Investment in emerging markets may involve a higher risk than that inherent in more developed markets.

Where *Sub-funds* invest in some overseas markets these investments may carry risk associated with failed or delayed settlement of market transactions and with the registration and custody of securities.

Companies in emerging markets may not be subject:

- 1. to accounting, auditing and financial reporting standards, practices and disclosure requirements comparable to those applicable to companies in major markets;
- 2. to the same level of government supervision and regulation of stock exchanges as countries with more advanced securities markets.

Accordingly, certain emerging markets may not afford the same level of investor protection as would apply in more developed jurisdictions.

Restrictions on foreign investment in emerging markets may preclude investment in certain securities by certain *Sub-funds* and, as a result, limit investment opportunities for the *Sub-funds*. Substantial government involvement in, and influence on, the economy may affect the value of securities in certain emerging markets.

Lack of liquidity and efficiency in certain of the stock markets or foreign exchange markets in certain emerging markets may mean that from time to time the *ACD* may experience more difficulty in purchasing or selling holdings of securities than it would in a more developed market.

Investors should consider whether or not investment in such *Sub-funds* is either suitable for or should constitute a substantial part of an investor's portfolio.

### Inflation

Inflation will reduce the purchasing power of your money when your investment is redeemed.

### **Investment in Smaller Companies**

Smaller companies' securities may be less liquid than the securities of larger companies as a result of inadequate trading volume or restrictions on trading. Smaller companies may possess greater potential for growth, but can also involve greater risks, such as limited product lines and markets, and financial or managerial resources. Trading in such securities may be subject to more abrupt price movements and greater fluctuations in available liquidity than trading in the securities of larger companies.

### Legal Risk

Legal Risk is the risk of loss due to the unexpected application of a law or regulation, or because contracts are not legally enforceable or documented correctly. The risks are largely minimised in respect of OTC *Derivatives* by ensuring that contracts known as "ISDA agreements" are in place with counterparties prior to trading.

## Leverage Risk

The *Sub-funds* may employ leverage (through the borrowing of cash and the use of derivatives for efficient portfolio management purposes) within the limits disclosed in the section titled "Leverage" in Appendix II of this Prospectus. The term "leverage" is defined under *AIFMD* as any method by which the *ACD* increases the exposure of a *Sub-fund* whether through borrowing of cash or securities, or leverage embedded in derivative positions or by any other means. The use of leverage will magnify gains and losses and result in greater volatility in the value of *Scheme Property* as a result of market movements.

#### Liabilities

Under the *OEIC Regulations*, each *Sub-fund* is a segregated portfolio of assets and those assets can only be used to meet the liabilities of, or claims against, that *Sub-fund* (this is often referred to as "segregated liability"). Where the provisions of the *OEIC Regulations* provide for segregated liability between sub-funds, the concept of segregated liability is, in the context of collective investment schemes which are authorised and regulated in the UK, relatively new. Accordingly, where claims are brought by local creditors in foreign courts or under foreign law contracts, it is not yet known whether a foreign court would give effect to the segregated liability and cross-investment provisions contained in the *OEIC Regulations*. Therefore, it is not possible to be certain that the assets of a *Sub-fund* will always be completely insulated from the liabilities of another *Sub-fund* of the *Company* in every circumstance.

Shareholders are not, however, liable for the debts of the Company. A Shareholder is not therefore liable to make any further payment to the Company after they have paid the purchase price of the Shares.

## **Liquidity Risk**

The absence of adequate liquidity which restricts investment opportunities is known as liquidity risk. When trading *Derivatives*, market demand can impact the ability to acquire or liquidate assets. Counterparty liquidity can be reduced by lower credit ratings or large cash outflows and margin calls can increase a *Sub-fund's* liquidity risk. Liquidity risk tends to compound other risks. If a *Sub-fund* has a position in an illiquid asset, its limited ability to liquidate that position at short notice will compound its market risk.

### **Operational Risk**

There is a dependency upon the ability to process transactions in different markets and currencies. Shortcomings or failures in internal processes, people or systems could lead to, among other consequences, financial loss and reputation damage. In addition, the ability to conduct business may be adversely impacted by a disruption in the infrastructure that supports the business and the communities in which they are located.

# Over-the-Counter Counterparty (OTC) and Market Risk

Each of the *Sub-funds* may hold *Derivatives* in OTC markets for *Efficient Portfolio Management* and hedging purposes. The fair value of these *Derivatives* will take into account their tendency to have limited liquidity and possibly higher price volatility. In addition, a *Sub-fund* holding OTC *Derivatives* will be exposed to credit risk on counterparties with whom the transactions are made and will bear the risk of settlement default with those counterparties. To help protect against this risk collateral will be used to reduce exposure to counterparties in respect of OTC *Derivatives*. Collateral will be deposited with an independent custodian and can be called upon if the counterparty fails to deliver.

#### **Property Risk**

Each of the *Sub-funds* may have an exposure to property, either through investment in other collective investment schemes which invest in property (directly or indirectly) or through property securities. Property risk occurs as the valuation of property is a matter of judgement by an independent valuer. The value of capital and income will fluctuate as property values and rental incomes rise and fall.

Where indirect investment in property is made, it should be noted that due to the nature of these assets, significant volatility may be experienced during times of extreme market turmoil.

The underlying investments of property funds can generally be less liquid than equities or bonds and, as such, purchases and sales may be a long and uncertain process. At times, cash in those property funds may remain uninvested if it proved difficult to make purchases. Equally, there may be times when property has to be sold quickly and for less than expected.

## **Purchased Options**

Each of the *Sub-funds* may hold *Derivatives* for *Efficient Portfolio Management* and hedging purposes. Purchased Option contracts are exposed to a maximum loss equal to the price paid for the option (the premium) and no further liability.

#### **Sub-Investment Grade Bonds**

Such bonds have a lower credit rating than investment grade bonds and so a higher risk of default and carry a degree of risk both to the income and capital value of a *Sub-fund*.

## **Suspension of Dealings**

In certain circumstances the right to redeem *Shares* may be suspended (see "Suspension of Dealings in Shares") on page 32.

## **Written Options**

Each of the *Sub-funds* may hold *Derivatives* for *Efficient Portfolio Management* and hedging purposes. Written options give the right of potential exercise to a third party. This creates exposure for the *Sub-fund* as they may have to deliver out the underlying investments and should the market move unfavourably result in a loss. The maximum loss for the writer of a put option is equal to the strike price less the premium received. The maximum loss for the writer of an uncovered call option is unlimited.

In the case of a written option or a future the notional underlying is not delivered upon exercise as the contract is cash settled. The *Sub-fund's* financial liability is therefore linked to the marked-to-market value of the notional underlying investments.

Over the counter options although providing greater flexibility may involve greater credit risk than exchange-traded options as they are not backed by the clearing organisation of the exchanges where they are traded.

#### **Financial Transaction Tax**

The European Commission is currently considering a proposal to introduce a financial transaction tax in the European Union which if introduced, may impact each *Sub-fund's* return due to increased transactional costs.

# **Management and Administration**

## **Authorised Corporate Director and Alternative Investment Fund Manager**

The Authorised Corporate Director and Alternative Investment Fund Manager of the *Company* is RBS Collective Investment Funds Limited (hereinafter referred to as the "*ACD*"). The *ACD* is a private company limited by shares and was incorporated on 23 June 1969 in the United Kingdom with registered number SC46694.

The *ACD* is wholly owned by a holding company which in turn is wholly owned by *RBSG*, both of which are companies incorporated in the United Kingdom. The Directors of the *ACD* are listed in Appendix VI.

The registered office of the *ACD* and its principal place of business is 24-25 St Andrew Square, Edinburgh, EH2 1AF.

The ACD has an issued share capital of £10,000,000 which is fully paid up.

The *ACD* is responsible for managing and administering the *Company*'s affairs (including portfolio management and risk management) in compliance with the *Regulations*. The *ACD* must act honestly, fairly, professionally, independently and in the interest of the *Company* and *Shareholders* in carrying out its role.

The ACD maintains an appropriate level of "own funds" in accordance with Article 14 of the Level 2 Regulation in order to cover the professional liability risks detailed under the Level 2 Regulation, including risks such as loss of documents evidencing title to assets of the Company or acts, errors or omissions resulting in a breach of the law or the ACD's fiduciary duties.

Appendix IV sets out details of the capacity in which the *ACD* acts in relation to any other regulated collective investment schemes and the names of such schemes.

#### Terms of Appointment

The ACD provides its services to the Company under the terms of an agreement (the "ACD Agreement") effective from 19 June 2014 (as amended). The ACD Agreement may be terminated upon at least 12 months' written notice by either party. In certain circumstances (including by reason of certain breaches of the ACD Agreement or certain insolvency related events occurring in relation to either party) the ACD Agreement may be terminated at any time forthwith by notice in writing by the ACD to the Company or by the Company to the ACD.

Termination of the ACD's appointment cannot take effect until the FCA has approved the change of director.

The *ACD* is under no obligation to account to the *Depositary* or the *Shareholders* for any profit it makes on the issue, re-issue or cancellation of *Shares* which it has redeemed.

In the case of termination under the terms of the *ACD Agreement* the *ACD* is entitled to its pro rata fees and expenses to the date of termination and any additional expenses necessarily realised in settling or realising any outstanding obligations. There is no compensation for loss of office provided for in the *ACD Agreement*. The *ACD Agreement* provides indemnities to the *ACD* other than where there has been negligence, fraud, wilful default in the performance of its duties and obligations.

Subject to the *OEIC Regulations*, under the *Instrument of Incorporation, Shareholders* may by ordinary resolution remove the *ACD*. Such a removal cannot take effect until the *FCA* has approved the change of director. *Shareholders* have no personal right to directly enforce any rights or obligations under the *ACD Agreement*.

Subject to the *Regulations*, the *ACD* has full power to delegate the whole or any part of its duties under the *ACD Agreement* but the *ACD* remains liable to the *Company* for the management of the *Scheme Property*. The *ACD* has delegated certain of its duties relating to investment management to the *Investment Manager* (for more details see "Investment Manager" below), administration to the *Administrator* (for more details see "Administrator" below) and pricing and valuation to The Bank of New York Mellon (International) Limited.

Details of the fees to which the ACD is entitled are set out on pages 63 to 6465.

The *ACD* is authorised and regulated by the Financial Conduct Authority of 12 Endeavour Square, London E20 1JN and is authorised to carry on regulated activities in the United Kingdom.

#### The ACD's Remuneration Policy

In accordance with the *FCA Handbook*, the *ACD* is required to establish and apply a remuneration policy for certain categories of staff whose activities have a material impact on the risk profile of the *ACD* or the funds that it manages.

The Remuneration Policy documents the remuneration policies, practices and procedures of the *ACD* and is reviewed at least annually.

The Remuneration Policy:

- (i) Is consistent with and promotes sound and effective risk management;
- (ii) Does not encourage risk taking that exceeds the level of tolerated risk of the ACD or that is inconsistent with the risk profile of the funds the ACD manages;
- (iii) Encourages behaviour that delivers results which are aligned to the interests of the funds managed by the *ACD*;
- (iv) Does not impair the ACD's ability to comply with its duty to act in the best interest of the funds it manages;
- (v) Recognises that remuneration should be competitive and reflect both financial and personal performance;
- (vi) Recognises that fixed and variable components should be appropriately balanced and that the variable component should be flexible enough so that in some circumstances no variable component may be paid at all;
- (vii) Requires that the majority of variable pay is subject to deferral;
- (viii) Takes into account that unvested variable pay may, in certain circumstances, be reduced.

Up-to-date details of the Remuneration Policy are available at <a href="http://personal.rbs.co.uk/personal/investments/existing-customers/Key Customer Documents.html">http://personal.rbs.co.uk/personal/investments/existing-customers/Key Customer Documents.html</a> and <a href="http://personal.natwest.com/personal/investments/existing-customers/Key Customer Documents.html">http://personal.natwest.com/personal/investments/existing-customers/Key Customer Documents.html</a>

A paper copy of that information will be made available free of charge from the ACD upon request.

## The Depositary

The Bank of New York Mellon (International) Limited is the *Depositary* of the *Company* and, for the avoidance of doubt, acts as the global custodian to the *Company*.

The *Depositary* is a private company limited by shares incorporated in England and Wales on 9 August 1996. Its ultimate holding company is The Bank of New York Mellon Corporation, a public company incorporated in the United States.

The registered and head office address is at One Canada Square, London, E14 5AL.

The principal business activity of the *Depositary* is the provision of custodial, banking and related financial services. The *Depositary* is authorised by the Prudential Regulation Authority and is dual-regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

### **Terms of Appointment**

The ACD and/or the Company is required to enter into a written contract with the Depositary to evidence its appointment. The Depositary was appointed under an agreement dated 27 February 2019 (the "Depositary Agreement") between the Depositary, the ACD and the Company (each a "Party", together, the "Parties").

The Depositary Agreement may be terminated on ninety (90) days' (or a shorter period if agreed between the Parties) written notice by any Party. The Depositary Agreement may also be terminated by a Party if (i) another Party has become subject to bankruptcy, insolvency or similar procedures; (ii) another Party has ceased to be licensed for its activity under the Depositary Agreement or ceased to have approvals that are required for its activities; or (iii) another Party has materially defaulted on its obligations under the Depositary Agreement and such default was not remedied within 30 days notice from the non defaulting Party.

The *Depositary* may not retire nor be removed by the *Company* or the *ACD* except upon the appointment of a new depositary. Before expiration of any such notice period, the *ACD* shall propose a new depositary and to which the *Company's* assets shall be transferred and which shall take over its duties as the *Company's* depositary from the *Depositary*. The Company shall replace the *Depositary* without undue delay but in any case not later than eighteen (18) months following the date of the written notice of termination, and the *Company* and the *ACD* are required to use their best endeavours in replacing the *Depositary*. If no replacement depositary has been appointed by the expiry of such a period, the *ACD* and the *Company* will co-operate with the *Depositary* in applying to the *FCA* for the winding up of the *Company*.

#### Liability of the Depositary

The *Depositary* is liable for the loss of a financial instrument held in custody (determined in accordance with *AIFMD* and the *Level 2 Regulations*) (a "*Loss*") by the *Depositary* or any of its delegates or sub-delegates. The *Depositary* shall not be liable for a Loss if the Loss has arisen as a result of an external event beyond its reasonable control the consequences of which would have been unavoidable despite all reasonable efforts to the contrary, in accordance with the meaning given to these terms in the *AIFMD* and the *Level 2 Regulations*.

The *Depositary* shall only be liable for damages suffered by the *Company* or by the *Shareholders* as a direct result of the *Depositary's* negligent or intentional failure to properly fulfil its obligations in relation to the services under the Depositary Agreement, or the *Depositary's* failure to perform its obligations under any applicable law or regulation.

Under the Depositary Agreement, the *Company* indemnifies and holds harmless the *Depositary* and its employees, officers and directors from any and all reasonable costs, liabilities and expenses resulting directly or indirectly from the fact that they have acted as agent of the *Company* in accordance with instructions given pursuant to the *Depositary Agreement*, except in the case of negligence, intentional failure or in the event such indemnification would be contrary to mandatory provisions in *AIFMD*.

The Company also indemnifies and holds harmless the Depositary from any and all taxes, charges, expenses (including reasonable legal fees), assessments, claims or liabilities incurred by the Depositary or its delegates, or the Depositary's or the delegates' agents and correspondents, in connection with the performance of the Depositary Agreement (except such as may arise from its or their negligent action, failure to exercise reasonable care in the performance of its or their services or wilful misconduct or in the case of any liability imposed by applicable law or regulation).

The fees to which the *Depositary* is entitled are set out on page 65.

#### **Duties of the Depositary**

The *Depositary* is responsible for the safekeeping of *Scheme Property*, monitoring the cash flows of the *Company*, and must ensure that certain processes carried out by the *ACD* are performed in accordance with the applicable rules and the constitutive documents of the *Company*.

### **Delegation of Safekeeping Functions**

The *Depositary* acts as global custodian and may delegate safekeeping to one or more global sub-custodians (such delegation may include the powers of sub-delegation). The *Depositary* has delegated safekeeping of the assets of the *Company* to The Bank of New York Mellon SA/NV and/or The Bank of New York Mellon (the "Global Sub-Custodians").

The *Global Sub-Custodians* may sub-delegate safekeeping of assets in certain markets in which the *Company* may invest to various sub-delegates. A list of the sub-delegates is given in Appendix VIII. Investors should note that, except in the event of material changes requiring a prompt update of this *Prospectus*, the list of sub-delegates is updated only at each *Prospectus* review.

#### Conflicts of Interest

For the purposes of this section, the following definitions shall apply:

"Link" means a situation in which two or more natural or legal persons are either linked by a direct or indirect holding in an undertaking which represents 10% or more of the capital or of the voting rights or which makes it possible to exercise a significant influence over the management of the undertaking in which that holding subsists.

"Group Link" means a situation in which two or more undertakings or entities belong to the same group within the meaning of Article 2(11) of Directive 2013/34/EU or international accounting standards adopted in accordance with Regulation (EC) No. 1606/2002.

The Company, ACD and shareholders

The following conflicts of interests may arise between the *Depositary*, the *Company* and the *ACD*:

A *Group Link* where the *ACD* has delegated certain administrative functions, including but not limited to transfer agency and fund accounting, to The Bank of New York Mellon (International) Limited or another entity within the same corporate group as the *Depositary*.

The *Depositary* shall ensure that policies and procedures are in place to identify all conflicts of interests arising from such *Group Link[s]* and shall take all reasonable steps to avoid such conflicts of interests. Where such conflicts of interests cannot be avoided, the *Depositary* and the *ACD* will ensure that such conflicts of interests are managed, monitored and disclosed in order to prevent adverse effects on the interests of the *Company* and its shareholders.

To the extent that a *Group Link* exists between the *Depositary* and any shareholders in the *Company*, the *Depositary* shall take all reasonable steps to avoid conflicts of interests arising from such Link, and ensure that its functions comply with Article 23 of the *UCITS V Directive* as applicable.

### **Depositary Conflicts of interest**

The *Depositary* or any BNY Mellon Affiliates may have an interest, relationship or arrangement that is in conflict with or otherwise material in relation to the services it provides to the *ACD* and the *Company*. Conflicts of interest may also arise between the *Depositary's* different clients.

As a global financial services provider, one of the *Depositary's* fundamental obligations is to manage conflicts of interest fairly and transparently. As a regulated business, the *Depositary* is required to prevent, manage and, where required, disclose information regarding any actual or potential conflict of interest incidents to relevant clients.

The *Depositary* is required to and does maintain and operate effective organisational and administrative arrangements with a view to taking all reasonable steps designed to prevent conflicts of interest from adversely affecting the interests of its clients.

The *Depositary* maintains an EMEA Conflicts of Interest Policy (the "**Conflicts Policy**"). The Conflicts Policy (in conjunction with associated policies):

- (a) identifies the circumstances which constitute or may give rise to a conflict of interest entailing a risk of damage to the interests of one or more clients;
- (b) specifies the procedures or measures which should be followed or adopted by the *Depositary* in order to prevent or manage and report those conflicts of interest;
- (c) sets out effective procedures to prevent or control the exchange of information between persons engaged in activities involving a risk of a conflict of interest where the exchange of that information may harm the interests of one or more clients;
- (d) includes procedures to ensure the separate supervision of persons whose principal functions involve carrying out activities with or for clients and whose interests may conflict, or who otherwise represent different interests that may conflict, including with the interests of the *Depositary*;
- (e) includes procedures to remove any direct link between the remuneration of individuals principally engaged in one activity and the remuneration of, or revenues generated by, different individuals principally engaged in another activity, where a conflict of interest may arise in relation to those activities;
- (f) specifies measures to prevent or limit any person from exercising inappropriate influence over the way in which an individual carries out investment or ancillary services or activities; and
- (g) sets out measures to prevent or control the simultaneous or sequential involvement of an individual in separate investment or ancillary services or activities where such involvement may impair the proper management of conflicts of interest.

The *Conflicts Policy* clarifies that disclosure of conflicts of interest to clients is a measure of last resort to be used by the *Depositary* to address its regulatory obligations only where the organisational and administrative arrangements established by the relevant firm to prevent or manage its conflicts of interest are not sufficient to ensure, with reasonable confidence, that the risks of damage to the interests of clients will be prevented.

The *Depositary* must assess and periodically review the *Conflicts Policy* at least once per annum and take all appropriate measures to address any deficiencies.

The *Depositary* undertakes that it shall make available to its competent authorities, on request, all information which it has obtained while performing its services and which may be required by the competent authorities of the *Company*.

#### Delegation

The following conflicts of interests may arise as a result of the delegation arrangements relating to safekeeping outlined above:

A *Group Link* where the *Depositary* has delegated, or where any *Global Sub-Custodian* has sub-delegated, the safekeeping of the *Scheme Property* to an entity within the same corporate group.

The *Depositary* shall ensure that policies and procedures are in place to identify all conflicts of interests arising from such *Group Link[s]* and shall take all reasonable steps to avoid such conflicts of interests. Where such conflicts of interests cannot be avoided, the *Depositary* will ensure that such conflicts of interests are managed, monitored and disclosed in order to prevent adverse effects on the interests of the *Company* and its shareholders.

The *Depositary* may, from time to time, act as the depositary of other open-ended investment companies with variable capital and as trustee or custodian of other collective investment schemes.

Up-to-date information stated above with regards to the *Depositary* will be made available to unitholders on request.

### The Investment Manager

The *ACD* has appointed Aviva Investors Global Services Limited to provide investment management and advisory services to the *ACD* under an agreement which was amended and restated with effect from 21 July 2014 (the "*Investment Management Agreement*") in relation to the *Funds*. The *Investment Manager* has full discretion to exercise the functions, duties and powers of the *ACD* under the *Regulations* and the *Instrument of Incorporation* as they relate to the management of the *Scheme Property* of those *Sub-funds* and the *Investment Manager* has the power to make decisions on behalf of the *ACD* or the *Company* for that purpose.

The *Investment Management Agreement* may be terminated by either the *ACD* or the *Investment Manager* having given not less than three months' prior written notice except that the *ACD* may terminate the agreement immediately should this be deemed to be in the interests of investors in the *Company*.

Termination of the *Investment Management Agreement* may occur at any time if either the *ACD* or the *Investment Manager* (each for the purposes of this section a "party") is in material breach of the *Investment Management Agreement* and has failed to remedy the breach within ten days of receipt of written notice from the other party, is unable to perform its obligations under the *Investment Management Agreement* for at least thirty consecutive days as a result of a force majeure event, if certain insolvency related events occur in relation to either party or if required by any applicable law or competent regulatory authority. Also the *Investment Management Agreement* shall terminate with immediate effect if the *Investment Manager* ceases to be authorised by the FCA for the performance of any of its obligations under the *Investment Management Agreement*.

Under the *Investment Management Agreement* the *ACD* indemnifies the *Investment Manager* and its affiliates, directors, officers and employees, (except in the case of any matter arising as a direct result of their fraud, recklessness, bad faith, wilful default or negligence) against all losses, damages, costs, claims, actions, suits, liabilities, charges, demands and expenses incurred (i) as a result of the performance or non-performance by the *ACD* of its duties under the *Investment Management Agreement* or (ii) as a result of the *Investment Manager* carrying out or relying on any instructions and any information provided by the *ACD*, *Custodian, Administrator* and/or it's agents. Subject to the *Regulations*, the *ACD* may be entitled to recover from the *Company* amounts paid by the *ACD* under the indemnities in the *Investment Management Agreement*.

Under the *Investment Management Agreement*, the *Investment Manager* indemnifies the *ACD*, (whether on account of the Funds or on its own account) its affiliates and its or their directors, officers and employees against all losses, damages, costs, claims, actions, suits, liabilities, charges, demands and expenses (other than due to fraud, recklessness, bad faith, wilful default or negligence on the part of the *ACD*) incurred as a result of the performance or non-performance by the *Investment Manager* of its duties under the *Investment Management Agreement*. However, the *Investment Manager* gives no representation as to the investment performance of the *Funds* and provided that the *Investment Manager* has complied with all its obligations under the *Investment Management Agreement*, it will not be liable for any failure to meet the investment objectives of the *Funds*.

Under the *Investment Management Agreement*, the *Investment Manager* may sub-contract or delegate the performance of any of its powers and duties under the *Investment Manager Agreement* with the prior written consent of the *ACD*. Delegation in this manner shall not affect the liability of the *Investment Manager* under the *Investment Management Agreement*. The

Investment Manager will also exercise reasonable care and skill in the selection, use and monitoring of such delegation.

Aviva Investors Global Services Limited is authorised and regulated by the Financial Conduct Authority and is authorised to carry on regulated activities in the United Kingdom. Its principal activity is acting as an investment manager and adviser. The ultimate holding company of Aviva Investors Global Services Limited is Aviva plc.

The *Investment Manager*'s fees are paid by the *ACD* out of its remuneration under the *ACD Agreement* and the *Investment Manager* is reimbursed by the *ACD* for such of those expenses as are incurred by it as are described below under "Payments out of the Scheme Property" and are therefore recoverable by the *ACD* from the *Company*.

Shareholders have no personal right to directly enforce any rights or obligations under the Investment Management Agreement.

#### The Administrator

The *ACD* has appointed Aviva Life Services UK Limited to provide administration services to the *ACD* and to act as *Registrar* in respect of the *Company* by an agreement dated 21 February 2018 (the "*Administration and Registrar Agreement*"). This agreement replaced a previous agreement dated 23 December 2010. The *Administrator* has sub-delegated this responsibility to DST Financial Services Europe Limited.

The *Administrator*'s fees are paid by the *ACD* out of its remuneration under the *ACD Agreement* and the *Administrator* is reimbursed by the *ACD* for such of those expenses as are incurred by it as are described below under "Payments out of the Scheme Property of the Company" and are therefore recoverable by the *ACD* from the *Company*.

Shareholders have no personal right to directly enforce any rights or obligations under the Administration and Registrar Agreement.

#### Register of Shareholders

The Register of Shareholders is maintained in the Company's Registrar, Aviva Life Services UK Limited at its office at DST House, St Nicholas Lane, Basildon, Essex SS15 5FS Essex CM2 5LG and may be inspected at that address during normal business hours by any Shareholder or any Shareholder's duly authorised agent.

Share certificates will not be issued.

Shareholders will be able to monitor their holdings in a statement showing transactions in Shares and current holdings which will be sent out to all Shareholders, or in the case of joint

holdings to the first named, twice a year by the *Registrar*. The *Register* is prima facie evidence of matters properly entered in it.

If any Shareholder requires evidence of title to Shares then upon such proof of identity as it shall reasonably require the Registrar will provide the Shareholder with a certified copy of the relevant entry in the Register. Shareholders must notify the Registrar of any change of address.

#### The Auditors

The Auditors of the *Company* are Ernst & Young LLP, Atria one, 144 Morrison Street, Edinburgh, EH3 8EX.

Under the *Regulations*, the Auditors are responsible for auditing and expressing an opinion in relation to the *Company*'s accounts on at least an annual basis (or in certain other circumstances when requested to do so by the *ACD*).

Shareholders have no personal right to directly enforce any rights or obligations under the terms appointing the Auditor.

#### **Conflicts of Interest**

The *ACD*, and the *Investment Manager* may, from time to time, act as investment managers or advisers to other funds or sub-funds which follow similar investment objectives to those of the *Sub-funds* of the *Company*. It is therefore possible that the *ACD* and/or the *Investment Manager* may in the course of their business have potential conflicts of interest with the *Company* or a particular *Sub-fund*. Each of the *ACD* and the *Investment Manager* will, however, have regard in such event to respectively its obligations under the *Regulations* and their respective Investment Management Agreements and, in particular, to its obligation to act in the best interests of the *Company* so far as obligations to other clients are concerned when undertaking investment where potential conflicts of interest may arise.

The *Depositary* may, from time to time, act as the depositary of other companies and may, subject to the *COLL Sourcebook*, hold money on deposit from, lend money to, or engage in share lending transactions in relation to the *Company* provided such transactions are at arm's length. From time to time, conflicts of interest may arise from the appointment by the *Depositary* of its delegates. It is therefore possible that a conflict of interest could arise. Any other delegates of the *Depositary* are required to manage any such conflict having regard to the *Regulations* and their duties to the *Depositary*.

The COLL Sourcebook contains provisions on conflict of interest governing any transaction concerning the Company which is carried out by or with any "Affected Person", an

expression which covers the *Company*, the *ACD*, the *Investment Manager*, the *Depositary*, and an *Associate* of any of them.

These provisions, among other things, enable an *Affected Person* to sell or deal in the sale of property to the *Company* or the *Depositary* for the account of the *Company*; vest property in the *Company* or the *Depositary* against the issue of *Shares*; purchase property from the *Company* (or the *Depositary* acting for the account of the *Company*); enter into a stock lending transaction, or a *Derivatives* transaction permitted by the *COLL Sourcebook*, in relation to the *Company*; or provide services for the *Company*. Any such transactions with or for the *Company* are subject to best execution on exchange, or independent valuation or arm's length requirements as set out in the *COLL Sourcebook*. An *Affected Person* carrying out such transaction is not liable to account to the *Company*, the *Depositary*, the *ACD*, any other *Affected Person*, or to the *Shareholders* or any of them for any benefits or profits thereby made or derived.

Full details of the *ACD*'s conflicts of interest policy are available upon request by writing to the *ACD* at PO Box 9908 Chelmsford, Essex, CM99 2AF.

## **Liquidity Management Policy**

In accordance with the *Regulations*, the *ACD* has in place a liquidity management policy to monitor and ensure that each *Sub-fund* has sufficient liquidity taking into account its investment objective, liquidity profile and the redemption rights of *Shareholders*. The policy requires the *ACD* to ensure that appropriate levels of liquidity are held within each *Sub-fund* on a day-to-day basis with any unusual trends or areas of high risk being escalated for further investigation and analysis, including appropriate stress testing. On an annual basis the *ACD* undertakes a detailed review of the policy with an assessment being presented to the *ACD*'s investment management committee. For more information on the redemption rights of *Shareholders* please refer to the section under the headings "Dealing in Shares" on page 20 above and "Suspension of Dealings in Shares" on page 32.

#### **Order Execution information**

The *ACD* is responsible for the portfolio management of the underlying assets of the *Sub-funds* within the *Company* and, as such, is subject to the *FCA Handbook* that applies to operators of collective investment schemes. These require all *ACDs* to meet the requirements relating to best execution when carrying out scheme management activity for its *Sub-funds*.

As the ACD has delegated the investment management of the Funds to the Investment Manager, it is the Investment Manager who executes decisions to deal on behalf of the Funds.

The *Investment Manager* must, in accordance with the *FCA Handbook* establish and implement an order execution policy to take all sufficient steps to obtain the best possible results when executing client orders in accordance with the obligations under the *FCA Handbook*. A copy of this order execution policy is available upon request by writing to the *ACD* at PO BOX 9908, Chelmsford, Essex CM99 2AF.

## **Voting Rights Strategy**

In accordance with the *FCA Handbook*, the *ACD* must develop strategies for determining when and how voting rights of assets held within the *Scheme Property* are to be exercised. A copy of the *ACD's* voting rights strategy, is available upon request by writing to the *ACD* at PO BOX 9908, Chelmsford, Essex CM99 2AF. Details of the actions which the *ACD* has taken on the basis of its voting rights strategy are available, upon request by writing to the *ACD* at PO BOX 9908, Chelmsford, Essex CM99 2AF.

## **Treating Customers Fairly**

The *ACD*, as a firm that is authorised and regulated by the *FCA*, is required to pay due regard to the interests of its customers and treat them fairly. Breaching this principle would make the *ACD* liable to disciplinary sanctions by the *FCA*.

The *ACD* may, from time to time, give preferential treatment to a particular *Shareholder* or class of *Shareholders* such as the right to obtain more detailed information on the performance of a Sub-fund than is ordinarily made available to *Shareholders*. The *ACD* does not give preferential treatment or the right to obtain preferential treatment to any *Shareholder* that creates an overall material disadvantage to other *Shareholders*.

# **Fees and Expenses**

## **Costs of establishing the Company**

The costs of the authorisation, incorporation and establishment of the *Company*, the offer of *Shares* and the preparation and printing of this Prospectus will be borne by the *Company*.

## Payments to the ACD

## **Annual Management Charge**

The *ACD* is entitled under its agreement with the *Company* to levy a management fee in respect of each *Sub-fund*, calculated by reference to an annual percentage rate based on the *Net Asset Value* of the *Sub-fund*, in payment for carrying out its duties and responsibilities. The current rate of management fee payable in respect of each *Class* and *Sub-fund* is set out from page 64.

The annual management charge accrues daily and is payable monthly in arrears. For each *Sub-fund* the fee is calculated based on the *Net Asset Value* of the *Sub-fund* on the last *Business Day* of each month.

Where the investment objective of a *Sub-fund* is to treat the generation of income as a higher priority than capital growth or to treat the generation of income and capital growth as having equal priority, all or part of the *ACD*'s management fee and expenses may be charged against capital instead of against income. This will only be done with the approval of the *Depositary*. This treatment of the *ACD*'s fee will increase the amount of income available for distribution to *Shareholders* in the *Sub-fund* concerned, but may constrain capital growth. At the present time the *ACD*'s fees and expenses are charged against income in respect of all the *Sub-funds* except the Income Fund where they are charged against capital.

If a *Class*'s expenses in any period exceed the income attributable to it, the *ACD* may take that excess from the *Scheme Property* attributable to that *Class*.

The *ACD* may not introduce a new category of remuneration for its services or increase the current rate or amount of its remuneration payable out of the *Scheme Property* of the *Company* or the *Initial Charge* unless the *ACD*:

1. has given 60 days' notice in writing of the introduction or increase and the date of its commencement to all *Shareholders*; and

2. has revised and made available the Prospectus to reflect the introduction or increase and the date of its commencement.

If the *ACD* considers that any new category of or increase in, its remuneration or charges would constitute a "fundamental change" (as defined in the *COLL Sourcebook*), the *ACD* would require the prior approval of an extraordinary resolution of *Shareholders*.

#### **Initial Charge**

The *ACD* is permitted to make an *Initial Charge* upon a sale of *Shares*. The *Initial Charge* is deducted from the gross amount tendered for investment and the balance invested in the *Company*.

### **Table of charges**

The current initial and annual management charges are as follows:

#### Class 1

Funds	Initial %	Annual %
Income Fund	0.00	1.20
Cautious Growth Fund	0.00	1.20
Balanced Growth Fund	0.00	1.20
Adventurous Growth Fund	0.00	1.20

### **Switching Fee**

If a *Shareholder Switches Shares* in one *Sub-fund* for *Shares* in another *Sub-fund* the *ACD*, at its discretion, may impose a switching fee, the details of which are set out in the section headed 'Dealing Charges' on page 27.

### **Registration Fee**

The *ACD* shall be entitled to receive a fee out of the *Scheme Property* for providing registration services. There is no current intention to make such a charge. Before the *ACD* introduces any registration fee, it will notify *Shareholders* and revise the Prospectus as required by the *COLL Sourcebook*.

#### **ACD Expenses**

The *ACD* is also entitled to be paid by the *Company* out of the *Scheme Property* any expenses incurred by the *ACD* or its delegates of the kinds described on page 66 under the section headed 'Payments out of the *Scheme Property*'.

### **Redemption Charge**

The *ACD* is entitled to make a charge, referred to as a redemption charge. There is no current intention to make such a charge on the redemption of *Class* 1 *Shares*.

#### VAT

The charges set out above are exclusive of *VAT. VAT* is payable on these charges or expenses where appropriate.

### **Investment Manager's Fees**

The fees and expenses (plus any *VAT* thereon) of the *Investment Manager* will be paid by the *ACD* out of its remuneration under the *ACD Agreement* except for any such expenses that are properly the responsibility of the *Company* and may be reimbursed out of the *Scheme Property* as described on page 66 under 'Payments out of *Scheme Property*'.

## **Depositary's Fees and Expenses**

#### **Fees**

The *Depositary*'s remuneration, which is payable out of the *Scheme Property*, is a periodic charge calculated by reference to an annual percentage rate based on the value of the *Scheme Property* as is set out below, with the *Scheme Property* being valued and such remuneration accruing and being paid on the same basis as the annual management charge.

Currently, the *ACD* and the *Depositary* have agreed that the *Depositary*'s remuneration in respect of the *Company* shall be calculated for each *Sub-fund* on a sliding scale as follows:

Band Range	Fee %
On the first £100,000,000	0.0125%
On the next £150,000,000	0.0090%
On the next £250,000,000	0.0060%
Balance over £500,000,000	0.0045%

The *Depositary* is also entitled to receive out of the *Scheme Property* remuneration for performing or arranging for the performance of the functions conferred on the *Depositary* by the *Instrument of Incorporation* or the *Regulations*. The *Depositary*'s remuneration under this paragraph shall accrue when the relevant transaction or other dealing is effected and shall be paid in arrears on the next following date on which payment of the *Depositary*'s periodic charge is to be made or as soon as practicable thereafter.

Subject to any increase not being considered a "fundamental change" for the purposes of the *COLL Sourcebook*, the *Depositary* is permitted to increase its remuneration subject to the agreement of and upon the *ACD* giving notice to *Shareholders*, the *ACD* revising the Prospectus to reflect the proposed increase, and sixty days having elapsed since the revised Prospectus became available. Where any increase is regarded as a "fundamental change" *Shareholder* approval will be required.

#### **Expenses**

In addition to the remuneration referred to above, the *Depositary* will be entitled to receive reimbursement for expenses properly incurred by it in the discharge of its duties or exercising any of the powers conferred upon it in relation to the *Company* and each *Sub-fund*, subject to approval by the *ACD*.

Depositary charges vary according to the countries in which a Sub-fund invests. In addition, a charge can be levied for Derivative transactions.

The *Custodian* of the *Scheme Property* is entitled to receive reimbursement of the *Custodian*'s fees as an expense of the *Company*. The Bank of New York Mellon (International) Limited's remuneration for acting as *Custodian* is calculated at an ad valorem rate determined by the territory or country in which the assets of the *Company* are held.

Currently, the lowest rate is 0.001% and the highest rate is 0.5%. In addition, the *Custodian* makes a transaction charge determined by the territory or country in which the transaction is effected. Currently, these transaction charges range from £2.25 to £80 per transaction where instructions are in an electronic format that enables straight-through processing (STP). Trade instructions that require manual input or repair will incur a surcharge of up to £13.

Accruals are made based on the aggregate number of transactions and value of holdings, and are paid monthly in arrears.

Subject to current HM Revenue & Customs regulations, *VAT* at the prevailing rate may be payable in addition to the *Depositary's* remuneration, the *Custodian's* remuneration and any expenses.

# Payments out of the Scheme Property

So far as the *Regulations* allow, the *Company* is responsible for all its other expenses. Such expenses may be paid out of the *Scheme Property* of the *Company* and include the following:

1. the fees and expenses payable to the *ACD* (which will include the fees and expenses payable to the *Investment Manager*); and

- 2. the fees and expenses payable to the *Depositary* (including all charges and expenses of any agents appointed by the *Depositary* in the discharge of its duties and all charges and expenses incurred in relation to the preparation of the *Depositary's* annual report to *Shareholders*);
- 3. the fees and expenses in respect of establishing and maintaining the *Register* of *Shareholders* and/or plan sub-registers and related functions;
- 4. payments properly required for the maintenance, repair, refurbishment, management, preservation, protection, development or redevelopment of an immovable property owned or leased by the *Company*;
- 5. to the extent permitted by the *Regulations* costs incurred in buying or selling any immovable property;
- 6. to the extent permitted by the *Regulations* costs incurred in connection with: buying-in a leasehold interest; restructuring leasehold interests of the *Company*; project funding; and payments to Property Consultants in respect of any *Scheme Property*;
- 7. to the extent permitted by the *Regulations* costs incurred in connection with: reletting any leasehold interest; reviewing rents payable; renewing leases; action taken as a result of tenant's breach of covenant or eviction of squatters; issuing notices to tenants; work undertaken by property consultants; work undertaken by building surveyors; insurance of immovable property; and any legal advice taken in relation to the *Company*;
- 8. expenses incurred in distributing and dispatching income and other payments to *Shareholders*;
- fees and expenses in respect of the publication and circulation of details of Share prices;
- 10. the fees, expenses and disbursements of the *Auditors* and tax, legal and other professional advisers of the *Company*;
- 11. the costs of convening and holding *Shareholder* meetings (including meetings of *Shareholders* in any particular *Sub-fund*, or any particular *Class* within a *Sub-fund*) and of producing associated documentation;

- 12. costs incurred in taking out and maintaining any insurance policy in relation to the *Company* and/or its directors;
- 13. fees and expenses incurred in company secretarial duties, including the cost of minute books and other documentation required to be maintained by the *Company*;
- 14. any costs incurred as a result of preparing, printing and distributing reports, accounts, Prospectuses or promotional material in respect of the *Company* and of any marketing activities undertaken by the *ACD* in relation to the *Company*; publishing prices; periodic updates of any Prospectus; amending the *Instrument of Incorporation*; and any other such administrative expenses (subject to the *COLL Sourcebook*);
- 15. taxation and duties payable by the *Company* without limitation in respect of the *Scheme Property* or the issue or redemption of *Shares*;
- 16. interest on borrowings and charges and expenses incurred in effecting, arising out of or terminating such borrowings or in negotiating or varying the terms of such borrowings;
- 17. any amount payable by the *Company* under any indemnity provisions contained in the *Instrument of Incorporation* or any agreement with any functionary of the *Company*;
- 18. fees of the FCA under Schedule 1 Part III of the Act and the corresponding periodic fees of any regulatory authority in the country or territory outside the United Kingdom in which Shares are or may lawfully be marketed;
- 19. safe custody charges;
- 20. fees and expenses incurred in acquiring, disposing of and registering investments (including brokers' commissions, any issue or transfer taxes or stamp duty);
- 21. all taxes and corporate fees payable by the *Company* to any government or other authority or to any agency of such government or authority whether in Great Britain or elsewhere;
- 22. all expenses of any nature of or incidental to deposits of cash made by the *Company*;

- 23. costs of dealing in the *Scheme Property* necessary to be incurred and normally shown in contract notes and similar documents;
- 24. royalty fees incurred for the use of stock exchange index names;
- 25. any liabilities on amalgamation or reconstruction of the *Company* or any *Sub-fund* or which arise after transfer of property to the *Company* in consideration for the issue of *Shares* in accordance with the *COLL Sourcebook*;
- 26. directors' remuneration in the event that the *Company* has directors in addition to the *ACD*:
- 27. the fees and expenses incurred in establishing any new share class and/or *Sub-fund*, the listing of *Shares* on any stock exchange, any offer of *Shares* (including the preparation and printing of any Prospectus) and the creation, *Conversion* and cancellation of *Shares*:
- 28. the fees and expenses incurred in stock lending transactions;
- 29. any payments otherwise due by virtue of the applicable rules within the FCA Handbook;
- 30. any *VAT* or any similar tax payable in respect of the above.

Fees and expenses are allocated between capital and income in accordance with the *Regulations* and the Statement of Recommended Practice 'Financial Statements of UK Authorised Funds' issued by the Investment Management Association (now the Investment Association) as of May 2014 and for the time being in force.

For the avoidance of doubt, costs for research incurred by the Investment Manager are not charged to the *Sub-funds*.

### Allocation of Fees and Expenses between Classes and Sub-funds

All the above fees and expenses (other than those borne by the *ACD*) will be charged to the *Sub-fund* in respect of which they were incurred but where an expense is not considered to be attributable to any one *Sub-fund*, the expenses will be allocated by the *ACD* in a manner which is fair to *Shareholders* generally. They will normally be allocated to all *Sub-funds* pro rata to the value of the net assets of the relevant *Sub-funds*.

Fees and expenses specific to a *Class* will be allocated to that *Class*. They will otherwise be allocated in a manner which is fair to *Shareholders* generally and will normally be allocated to all *Classes* pro rata to the value of the net assets of the relevant *Class*.

The annual management charge will be attributed to the *Class* of *Shares* and *Sub-fund* in respect of which it is imposed.

### **Value Added Tax**

Where this Prospectus provides that a consideration shall be paid for the supply of goods or services, such consideration is stated as exclusive of *VAT*.

# Instrument of Incorporation

The *Instrument of Incorporation* of the *Company* (which is available for inspection at the *ACD*'s offices at 24-25 St Andrew Square, Edinburgh, EH2 1AF), contains provisions to the following effect:

## **Object**

The object of the *Company* is to invest the *Scheme Property* in transferable securities, money market instruments, cash and near cash, units in collective investment schemes, deposits, *Derivatives* and forward transactions, immovable property and gold in accordance with the *COLL Sourcebook* (which may include stock lending, borrowing, cash holdings, hedging and using other investment techniques permitted in *COLL*) with the aim of spreading investment risk and giving its *Shareholders* the benefit of the results of the management of that property.

#### Shares and Share Classes

- 1. The *Company* may from time to time issue *Shares* of different *Classes* and the *ACD* may by resolution from time to time create additional *Classes* (whether or not falling within one of the *Classes* in existence on incorporation).
- 2. The special rights attaching to a *Class* are not (unless otherwise expressly provided by the conditions of issue of such *Shares*) deemed to be varied by:
  - (a) the creation, allotment or issue of further *Shares* of any *Class* ranking pari passu with them;
  - (b) the Switch of Shares of any Class into Shares of another Class; (whether or not the Classes are in different Sub-funds);
  - (c) the creation, allotment, issue or redemption of Shares of another Class within the same Sub-fund, provided that the interests of that other Class in the Subfund represent fairly the financial contributions and benefits of Shareholders of that Class;
  - (d) the creation, allotment, issue or redemption of *Shares* of another *Sub-fund*;
  - (e) the exercise by the directors of their powers to re-allocate assets, liabilities, expenses, costs or charges attributable to one *Sub-fund* or to terminate a *Sub-fund*; or

(f) the passing of any resolution at a meeting of another *Sub-fund* which does not relate to the *Sub-fund* in which the *Class* is interested.

#### **Transfer of Shares**

- 1. All transfers of registered Shares must be effected by transfer in any usual or common form or in any other form as may be approved by the ACD. The transfer must be in writing unless the ACD decides otherwise. The signature on the instrument of transfer may be affixed manually or electronically and may be an actual signature or a facsimile signature. The ACD need not enquire as to the genuineness of any signature. The transferor shall remain the holder of the Shares concerned until such time as the name of the transferee is entered in the Register.
- 2. No instrument of transfer may be given in respect of more than one *Class*.
- 3. In the case of a transfer to joint holders, the number of joint holders to whom a *Share* is to be transferred may not exceed four.
- 4. Unless the *ACD* in its discretion decides otherwise, no transfer may result in either the transferor or the transferee holding fewer *Shares* of the *Class* concerned or *Shares* having a lesser aggregate value than any number or value as is stated in the Prospectus as the minimum which may be held.

### **Number of Directors**

Unless otherwise determined by the *ACD* the number of directors shall not at any time exceed one.

#### Removal of ACD

The *Company* may by ordinary resolution remove the *ACD* before the expiration of its period of office, notwithstanding anything in the *Instrument of Incorporation* or in any agreement between the *Company* and the *ACD*, but the removal will not take effect until the *FCA* has approved it and a new *ACD* approved by the *FCA* has been appointed.

### **Amendments and Priority**

The *Instrument of Incorporation* may be amended by resolution of the *ACD* to the extent permitted by the *COLL Sourcebook*.

In the event of any conflict arising between any provision of the *Instrument of Incorporation* and the *Regulations*, the *Regulations* will prevail.

## Indemnity

The *Instrument of Incorporation* contains provisions indemnifying the *ACD*, *Auditor* or *Depositary* against liability incurred in defending proceedings for negligence, default, breach of duty or breach of trust, and indemnifying the *Company's Depositary* against liability in certain circumstances otherwise than in respect of failure to exercise due care and diligence.

## **Meetings and Voting Rights**

## **General Meetings**

All general meetings shall be called Extraordinary General Meetings. The *Company* will not convene annual general meetings.

## **Requisitions of Meetings**

The ACD may requisition a general meeting of Shareholders at any time.

Shareholders may also requisition a general meeting. A requisition by Shareholders must state the objects of the meeting, be dated, be signed by Shareholders who, at the date of the requisition, are registered as the holders of Shares representing not less than one-tenth in value of all Shares then in issue and the requisition must be deposited at the head office of the Company. A general meeting must then be convened for a date no later than eight weeks after receipt of such requisition.

## **Notice and Quorum**

Shareholders will receive at least 14 days' written notice of a Shareholders' meeting inclusive of the date on which the notice is served and the day of the meeting. The quorum for a meeting is two Shareholders present in person or by proxy. The quorum for an adjourned meeting is one Shareholder present in person or by proxy.

Notices of meetings and adjourned meetings will be sent to *Shareholders* at their registered addresses.

## **Voting Rights**

Generally, *Shareholders* are entitled to receive notice of a meeting and to vote at a meeting if they were holders of *Shares* in the *Company* on the date seven days before the notice is sent out. This will not, however, include those who are known to the *ACD* not to be holders at the date of the meeting.

At a meeting of *Shareholders*, on a show of hands every *Shareholder* who (being an individual) is present in person or (being a corporation) is present by its representative properly authorised in that regard is entitled to one vote.

On a poll vote, a *Shareholder* may vote either in person or by proxy. The voting rights attaching to each *Share* in such a case are such proportion of the voting rights attached to all

the *Shares* in issue as the price of the *Shares* bears to the aggregate price(s) of all the *Shares* in issue at the date seven days before the notice of meeting is sent out.

An instrument appointing a proxy may be in any usual or common form, or any form approved by the *ACD*. The person appointed to act as a proxy need not be a *Shareholder*.

A *Shareholder* entitled to more than one vote need not, if they vote, use all their votes or cast all the votes they use in the same way.

The ACD is entitled to attend any meeting but, except in relation to third party Shares, may not vote or be counted in the quorum for a meeting and any Shares it holds are treated as not being in issue for the purposes of the meeting. An Associate of the ACD is entitled to attend any meeting of the Company and may be counted in the quorum, but may not vote except in relation to third party Shares. For these purposes third party Shares are any Shares which the ACD or Associate holds on behalf of or jointly with a person who, if the registered Shareholder, would be entitled to vote and from whom the ACD or Associate has received voting instructions.

## Powers of a Shareholders' Meeting

The *Company's Instrument of Incorporation* and the *COLL Sourcebook* empower *Shareholders* in general meeting to approve or require various steps (generally also subject to *FCA* approval).

These matters include:

- removal of the ACD
- changes to some of the matters contained in the *Instrument of Incorporation* and this Prospectus
- the amalgamation or reconstruction of the Company.

In accordance with the *COLL Sourcebook*, other provisions may be changed by the *ACD* without the approval of *Shareholders* in a general meeting.

There are circumstances, however, in which the *COLL Sourcebook* or the Instrument *of Incorporation* will require an extraordinary resolution which needs 75% of the votes cast at the meeting to be in favour if the resolution is to be passed, for example, changes to the investment objectives of a *Sub-fund* or in order to implement any other change deemed to be a "fundamental change" under *COLL* 4.3.

## **Proceedings at General Meetings**

A person nominated by the *Depositary* will preside as chairman at general meetings. If no such person is present or declines to take the chair, the *Shareholders* present may choose one of their number to be chairman of the meeting.

The chairman of any quorate meeting may with the consent of the meeting adjourn the meeting from time to time (or without date) and from place to place, and if he is directed by the meeting to adjourn he must do so. No business can be transacted at an adjourned meeting except business which might lawfully have been transacted at the meeting from which the adjournment took place.

Shareholders have rights under the *COLL Sourcebook* to demand a poll. In addition, a poll may be demanded by the chairman of the meeting or by the *ACD* on any resolution put to the vote of a general meeting.

Unless a poll is required, a declaration by the chairman that a resolution has been carried unanimously, or by a particular majority, or lost, and an entry to that effect in the minute book or computer record of proceedings will be taken without proof, as conclusive evidence of that fact. If a poll is required, it will be taken in such manner (including the use of ballot papers or electronic or computer voting system) as the chairman may direct.

The chairman of a general meeting may take any action he considers appropriate, for example, for the safety of people attending a general meeting, the proper and orderly conduct of the general meeting or in order to reflect the wishes of the majority. He may, for example, require any people to prove who they are, carry out security searches, and stop certain things being taken into the meeting. The chairman may on reasonable grounds refuse to allow any person into a meeting, or may arrange for any person who refuses to comply with any reasonable requirements imposed under this clause to be removed from a meeting. The *ACD* may arrange for any people whom it considers cannot be seated in the main meeting room (where the chairman will be) to attend and take part in a general meeting in an overflow room or rooms. Any overflow room will have a live video link from the main room, and a two-way sound link. The notice of the meeting need not give details of any arrangements under this paragraph. The *ACD* may decide how to divide people between the main room and any overflow room. If any overflow room is used, the meeting will be treated as being held, and taking place, in the main room.

## **Corporations Acting by Representatives**

Any corporation which is a Shareholder may by resolution of its directors or other governing

body and in respect of any *Share* or *Shares* of which it is the holder authorise such individual as it thinks fit to act as its representative at any general meeting of the *Shareholders* or of any *Class* or *Sub-fund* meeting. The individual so authorised shall be entitled to exercise the same powers on behalf of such corporation as the corporation could exercise in respect of such *Share* or *Shares* if it were an individual *Shareholder* and such corporation shall be deemed to be present in person if an individual so authorised is present.

A corporation which holds *Shares* as nominee may appoint more than one such representative, each in respect of a specified number of *Shares* which the corporation holds, and each such representative shall be entitled to exercise the powers mentioned above only in respect of the *Shares* concerned.

Any corporation which is a *Director* of the *Company* may by resolution of its directors or other governing body authorise such individual as it thinks fit to act as its representative at any general meeting of the *Shareholders*, or of any *Class* or *Sub-fund* meeting or any meeting of the *Directors*. The person so authorised shall be entitled to exercise the same powers at such meeting on behalf of such corporation as the corporation could exercise if it were an individual *Shareholder* and such corporation shall be deemed to be present in person if an individual so authorised is present.

## **Class and Sub-fund Meetings**

The above provisions, unless the context otherwise requires, apply to *Class* meetings and meetings of *Sub-funds* as they apply to general meetings of *Shareholders* but by reference to *Shares* of the *Class* or *Sub-fund* concerned and the *Shareholders* and prices of such *Shares*.

## **Taxation**

#### **General and Disclaimer**

The following is an outline of the *ACD*'s understanding of current UK taxation legislation and HM Revenue and Customs (HMRC) practice that applies to the *Sub-funds* and investments in the *Sub-funds*. It is meant as a general guide only and should not be considered to be tax advice. As is the case with any investment, there can be no guarantee that the tax position or proposed tax position prevailing at the time an investment is made will endure indefinitely and will not be subject to retrospective change. The taxation position of *Shareholders* will be affected by their own circumstances and *Shareholders* should consult their professional advisers for specific advice in connection with any decision to acquire, hold or dispose of *Shares*. *Shareholders* may be subject to taxation in a country other than the UK, for example because they reside or were established in that other country.

The guidance may not apply to special categories of *Shareholder* such as non-UK residents, individuals who are UK resident but non-domiciled, dealers in securities, life insurance companies, pension funds or charities.

### The Sub-funds

Each *Sub-fund* will be treated as a separate entity for UK tax purposes. The *Sub-fund*s are liable to corporation tax at a rate of 20% on their net income, excluding dividends which will generally not be subject to UK tax. Each *Sub-fund* does not generally pay UK tax on any gains arising from the disposal of investments held and is not normally liable on capital profits, gains or losses arising in respect of loan relationships or *Derivatives*.

Each *Sub-fund* may be subject to withholding taxes on income or gains which may be irrecoverable. Where irrecoverable foreign withholding tax is incurred each *Sub-fund* may be entitled to offset some or all of any foreign tax suffered on its overseas income against its liability to corporation tax to the extent that overseas income is subject to UK corporation tax.

Each *Sub-fund* may incur Stamp Duty or transfer taxes on the purchase, sale or transfer of assets which may impact the value of an investor's holding.

## **Shareholders**

Shareholders may potentially suffer tax both on any income they receive from their Shares and on any profit they realise on disposing of their Shares.

## **Income Equalisation**

The price of a *Share* is based on the value of that share class's proportionate interest in the relevant *Sub-fund* including its proportionate interest in the income of the *Sub-fund* since the preceding distribution or, in the case of *Accumulation Shares*, deemed distribution. In the

case of the first distribution received a part of the amount, namely the equalisation payment, is a return of capital and is not taxable as income in the hands of the *Shareholder*. However, this amount must be deducted from the cost of the *Share* in computing any capital gains on disposals of *Income Shares*.

In the case of *Accumulation Shares*, no adjustment need be made to the cost of the *Share* for the purposes of capital gains tax.

Equalisation does not apply to *Shares* already held at the beginning of the accounting period. It applies only to *Shares* purchased during the relevant accounting period.

#### **Accumulation Shares and income**

Shareholders holding Accumulation Shares will not receive income from their Shares. Any income is automatically accumulated and is reflected in the price of each Accumulation Share. No Initial Charge is levied on this accumulation. This does not affect the tax treatment of the accumulated income which will be taxed in the hands of the Shareholder as a distribution, in the same way as a normal distribution on an Income Share (for further information see the below sections). Tax vouchers for Accumulation Shares will be issued in respect of income earned and accumulated. Any income accumulated will be treated as an extra cost in calculating the profit arising on the disposal of the Accumulation Shares for capital gains tax purposes.

#### **Bond Fund**

If at any time in the period a *Sub-fund* fails to meet the "qualifying investments" test the *Sub-fund* will be considered a 'Bond Fund'. Generally, a *Sub-fund* is considered to have failed the "qualifying investments" test if at some point during the accounting period the value of its interest paying investments (e.g. gilts and bonds) exceed 60% of the value of the *Sub-fund*.

### ISA (Individual Savings Account)

It is possible to invest in all *Classes* of *Shares* in a *Sub-fund* via an ISA. There are limits as to the amount that can be invested into an ISA in a tax year.

#### Distributions

A distribution or accumulation from *Shares* held via an ISA is not taxable in the UK.

## Profits on disposal of Shares

Any profits arising from the disposal of *Shares* held via an ISA are not taxable in the UK.

UK Resident Individual Distributions and accumulations

Depending on the income of the *Sub-fund* itself, distributions or accumulations may be taxed as either dividends or interest. Bond Fund distributions or accumulations are taxed as interest distributions, and all other fund distributions or accumulations will be taxed as dividends.

Shareholders may be entitled to a Dividend Allowance. Dividend distributions or accumulations are received gross of tax and *Shareholders* receiving total dividend income of less than the Dividend Allowance in the tax year will have no further tax to pay.

Basic rate and higher rate tax payers may be entitled to a Personal Savings Allowance in relation to interest earned — which includes interest distributions and accumulations from Bond Funds. In addition, non-taxpayers will pay no tax on any such interest earned.

Interest distributions or accumulations are now received or accumulated gross, without the deduction of income tax.

## **Profits on disposal of Shares**

- 1. Profits arising on the disposal of *Shares* held in a *Sub-fund* are subject to capital gains tax. Part of any increase in value of *Accumulation Shares* is accumulated income. This may be added to the acquisition cost when calculating the capital gain.
- 2. If the total gains realised from all sources by an individual *Shareholder* in a tax year, after deducting allowable losses, are less than the Annual Exemption, there is no tax to pay. If your total chargeable gains in any tax year are more than your Annual Exemption, capital gains tax will be payable at the applicable rate. We will not deduct capital gains tax on your behalf; you must declare any taxable gains to HM Revenue & Customs.
- 3. Capital gains tax may be payable if *Shares* are exchanged for *Shares* of a different *Sub-fund*. The profit arising on such an exchange will be calculated by reference to the market value of the relevant *Shares* at the date of the exchange. If *Shares* in a *Sub-fund* are exchanged for *Shares* in a different *Class* in the same *Sub-fund*, capital gains tax should generally not be payable and the *Shares* should be treated as if they were acquired at the same time and in the same way as the *Original Shares* for capital gains tax purposes.

## **UK Resident Corporate Shareholders**

#### Distributions

Depending on the income of the *Sub-fund* itself, distributions may be either dividend distributions or interest distributions.

- 1. Interest distributions will be paid gross, without the deduction of income tax.
- Dividend distributions have to be split into that part which relates to franked investment income of the Sub-fund, (which would generally include all dividend income of the Sub-fund), and that part which relates to the other income and is classified as an annual payment. Where the Sub-fund has obtained relief against its liability to corporation tax for foreign tax incurred, a proportionate part of such annual payment will be deemed to be foreign income with a credit for foreign tax.

## • Increase in value of Shares

Any UK Resident Corporate Investor holding *Shares* in a *Sub-fund* which is considered to be a 'Bond Fund' must treat the *Sub-fund* holding as a creditor relationship. Otherwise the holding will fall within the capital gains regime, so corporation tax will be payable on any subsequent chargeable gain realised on the disposal of the *Shares*.

## Profits on disposal of Shares

- 1. Any profit arising on the disposal of *Shares* of a *Sub-fund* that fails the "qualifying investments" test is subject to corporation tax under the rules for the taxation of loan relationships, and reflects any amounts already recognised under these rules.
- 2. Any profit arising on the disposal of *Shares* of a *Sub-fund* that passes the "qualifying investments" test is subject to corporation tax on chargeable gains.
- 3. As with individual UK resident *Shareholders* a tax charge can also arise if *Shares* are exchanged for *Shares* in a different *Sub-fund*. Such a charge will not arise if one *Class* of *Share* is exchanged for another *Class* of *Shares* in the same *Sub-fund*, except in the case of *Sub-funds* that make interest distributions.

## Compliance with tax reporting requirements

As part of the process of buying *Shares*, and at various points throughout ownership of *Shares*, investors in a *Sub-fund* will be required to provide the *ACD* (or its delegate) with any information that the *Company* or the *Sub-fund* considers necessary to enable compliance with domestic (and any overseas) mandatory tax reporting obligations. This may be in addition to information required for anti-money laundering purposes.

The Foreign Account Tax Compliance Act ("FATCA") provisions impose a US federal reporting and withholding tax regime with respect to certain US source income (including dividends and interest) and proceeds from the sale or other disposal of property that can produce certain US source income.

The UK has entered into a Model 1 Intergovernmental Agreement ("IGA") with the US. The *Company* will be obliged to comply with the provisions of FATCA under the terms of UK legislation implementing the UK/US IGA (the "UK IGA Legislation"). UK financial institutions that comply with the requirements of the UK IGA Legislation will be treated as compliant with FATCA and, as a result, will not be subject to withholding tax under FATCA ("FATCA Withholding"). The *Company* expects that it will be considered to be a UK financial institution that will need to comply with the requirements of the UK IGA Legislation and, as a result of such compliance, the *Company* should not be subject to FATCA Withholding. However, there can be no guarantee or assurance that the *Company* will be able to comply with all the requirements imposed by the UK IGA Legislation. In the event that the *Company* is not able to comply with the requirements imposed by the UK IGA Legislation, the *Company* may incur FATCA Withholding tax on certain withholdable payments, which may have an adverse effect on the net asset value of a *Sub-fund* and/or the *Company*.

The scope and application of FATCA Withholding and information reporting pursuant to the terms of FATCA and the IGAs is subject to review by the US, UK and other IGA governments, and the rules may change. *Shareholders* should contact their own tax advisers regarding the application of FATCA to their particular circumstances.

In addition, The Common Reporting Standard ("*CRS*") framework was first released by the OECD in February 2014. To date, more than 150 jurisdictions have publically committed to implementation, including the United Kingdom. On 21 July 2014, the Standard for Automatic Exchange of Financial Account Information in Tax Matters (the "*Standard*") was published, involving the use of two main elements, the Competent Authority Agreement ("*CAA*") and the CRS.

The goal of the Standard is to provide for the annual automatic exchange between governments of financial account information reported to them by local Financial Institutions ("Ff's) relating to account holders tax resident in other participating countries to assist in the efficient collection of tax. The OECD, in developing the CAA and CRS, have used FATCA concepts and as such the Standard is broadly similar to the FATCA requirements, albeit with numerous alterations. It will result in a significantly higher number of reportable persons due to the increased instances of potentially in-scope accounts and the inclusion of multiple jurisdictions to which accounts must be reported.

The United Kingdom is a signatory jurisdiction to a Multilateral Competent Authority Agreement on the automatic exchange of financial account information in respect of CRS while The International Tax Compliance Regulations 2015 (as amended by 2015 No. 1839, 2016 No. 899, 2017 No. 598) contain measures necessary to implement the CRS, giving effect to the CRS from 1 January 2016.

Directive 2014/107/EU on Administrative Cooperation in the Field of Taxation ("*DAC II*") implements CRS in a European context and creates a mandatory obligation for all EU Member States to exchange financial account information in respect of residents in other EU Member States on an annual basis. The United Kingdom's International Tax Compliance Regulations 2015 contained measures necessary to implement the DAC II.

Under the Regulations reporting financial institutions, are required to collect certain information on accountholders and on certain Controlling Persons in the case of the accountholder(s) being an Entity, as defined for CRS purposes, (e.g. name, address, jurisdiction of residence, TIN, date and place of birth (as appropriate), the account number, and the account balance or value at the end of each calendar year and income received, during each calendar year) to identify accounts which are reportable to HMRC. HMRC shall in turn exchange such information with their counterparts in participating jurisdictions. Further information in relation to CRS and DAC II can be found on the Automatic Exchange of Information ("AEOI") webpage on <a href="https://www.gov.uk/hmrc-internal-manuals/international-exchange-of-information">https://www.gov.uk/hmrc-internal-manuals/international-exchange-of-information</a>.

Shareholders shall provide information upon request from the ACD, Company or the Sub-fund which relates to tax reporting requirements. Please note that the ACD, Company and the Sub-fund will rely on self-certification provided by Shareholders with regard to their overseas tax status. Shareholders who are concerned about their position are encouraged to consult with their own tax advisers regarding the possible implications of overseas tax reporting on their interest in a Sub-fund.

## Winding up of the Company and Termination of Sub-funds

The *Company* may only be wound up and a *Sub-fund* may only be terminated under the *COLL Sourcebook* or as an unregistered company under Part V of the Insolvency Act 1986.

Winding up of the *Company* or termination of a *Sub-fund* under the *COLL Sourcebook* may only be commenced following approval by the *FCA*. The *FCA* may only give such approval if the *ACD* provides a statement (following a full enquiry into the affairs, business and property of the *Company* or the *Sub-fund* (as the case may be)) either that the *Company* or the *Sub-fund* will be able to meet its liabilities (including contingent and prospective) within 12 months of the date of the statement or that the *Company* or the *Sub-fund* will be unable to do so. The *Company* or the *Sub-fund* may not be wound up under the *COLL Sourcebook* if there is a vacancy in the position of the *ACD* at the relevant time.

Subject to the above, the *Company* or a *Sub-fund* will be wound up or terminated under the *COLL Sourcebook*:

- If an extraordinary resolution of the Company or the Sub-fund (as the case may be) to that effect is passed by Shareholders; or
- 2. If the share capital of the *Company* is below its prescribed minimum or (in relation to any *Sub-fund*) the *Net Asset Value* of the *Sub-fund* is less than £1,000,000, or if a change in the laws or regulations of any country means that, in the *ACD*'s opinion, it is desirable to wind up the *Company* or to terminate the *Sub-fund*; or
- 3. If the *FCA* agrees to a request by the *ACD* for the revocation of the authorisation order in respect of the *Company* or the relevant *Sub-fund*.

Following the occurrence of any of the above:

- 1. *COLL* 6.2 (Dealing), *COLL* 6.3 (Valuation and Pricing) and *COLL* 5 (Investment and Borrowing Powers) will cease to apply to the *Company* or the particular *Sub-fund*;
- 2. The *Company* will cease to issue and cancel *Shares* in the *Company* or the particular *Sub-fund*:
- 3. The *ACD* will cease to sell or redeem *Shares* or arrange for the *Company* to issue or cancel them for the *Company* or the particular *Sub-fund*;

- 4. No transfer of a *Share* will be registered and no other change to the *Register* will be made without the sanction of the *ACD*;
- 5. Where the *Company* is being wound-up, the *Company* will cease to carry on its business except in so far as it is beneficial for the winding up of the *Company*.

The corporate status and powers of the *Company* and, subject to the provisions of 1 to 5 above, the powers of the *ACD* shall remain until the *Company* is dissolved.

Winding up under the *COLL Sourcebook* is carried out by the *ACD*. The *ACD* shall, as soon as practicable after the *Company* or the *Sub-fund* falls to be wound up or terminated, realise the assets and meet the liabilities of the *Company* or the *Sub-fund* (as the case may be) and, after paying or making adequate provisions for the costs of winding up and for all liabilities properly payable, may arrange for the *Depositary* to make one or more interim distributions out of the remaining *Sub-funds* (if any) to *Shareholders* in proportion to their rights to participate in the *Scheme Property* of the *Company* or the *Sub-fund*.

When the *ACD* has caused all the *Scheme Property* to be realised and all of the liabilities of the *Company* or the particular *Sub-fund* known to the *ACD* to be realised, the *ACD* will arrange for the *Depositary* to make a final distribution to *Shareholders* on or prior to the date on which the final account is sent to *Shareholders* of any balance remaining (net of a provision for any future expenses of the *Company* or *Sub-fund*) in proportion to their holdings in the *Company* or the particular *Sub-fund*.

On completion of a winding up of the *Company*, the *Company* will be dissolved and any money (including unclaimed distributions) standing to the account of the *Company*, will be paid into court within one month of dissolution.

As soon as reasonably practicable after the completion of the winding up of the *Company*, the *Depositary* shall notify the *FCA* that the winding-up has been completed.

Following the completion of a winding up of the *Company* or termination of a *Sub-fund*, the *ACD* must prepare a final account showing how the winding up was conducted and how the *Scheme Property* was distributed. The *Company's Auditors* shall make a report in respect of the final account stating their opinion as to whether the final account has been properly prepared. Within four months of the end of the final accounting period this final account and the *Auditors'* report must be sent to the *FCA*, and to each affected *Shareholder* (or the first named in the case of joint holders).

## **General Information**

## **Reports and Accounts**

Annual reports of the *Company* will be published within four months of the end of each annual accounting period and half-yearly reports will be published within two months of the end of each half-yearly interim accounting period.

The reports and accounts for the *Company* are available on request from the *ACD or* on our customer web pages:

http://personal.rbs.co.uk/personal/investments/existingcustomers/Key Customer Documents.html

or

http://personal.natwest.com/personal/investments/existingcustomers/Key Customer Documents.html

The annual reports will also include certain disclosures of information, such as the current risk profile, any changes to the maximum level of leverage and any new arrangements for managing liquidity in relation to a *Sub-fund*, which the *ACD* is required to provide to *Shareholders* on a periodic basis under FUND 3.2.5 R and FUND 3.2.6 R.

## **Documents of the Company**

The following documents may be inspected free of charge between 9.00am and 5.00pm on every *Business Day* at the offices of the *ACD* at 24-25 St Andrew Square, Edinburgh, EH2 1AF.

- 1. the most recent annual and half-yearly reports of the *Company*;
- 2. the most recent Prospectus of the *Company*;
- 3. the *Instrument of Incorporation* (and any amending *Instrument of Incorporation*);
- 4. the material contracts referred to below; and
- 5. information relating to the *Company*'s risk management policy, quantitative limits and methods used and recent developments.

Copies of the above documents may be obtained from the above address. The *ACD* may make a charge at its discretion for copies of documents (other than those set out at 1 and 2 above).

## **Material Contracts**

The following contracts, not being contracts entered into in the ordinary course of business, have been entered into by the *Company* and are, or may be, material:

- 1. the ACD Agreement effective from 3 March 2008 between the Company and the ACD; and
- 2. the *Depositary Agreement* dated 27 February 2019 and which took effect on 28 February 2019 between the *Company*, the *ACD* and the *Depositary*.

## **Property**

There is no intention for the *Company* to have an interest in any immovable property or tangible moveable property.

## **Complaints**

Complaints may be referred to the *ACD* at PO BOX 9908, Chelmsford, Essex CM99 2AF or if you subsequently wish to take your complaint further, direct to the Financial Ombudsman Service at Exchange Tower, Harbour Exchange Square, Isle of Dogs, London E14 9SR.

Further details may be obtained from the Compliance Officer of the ACD at the above address.

## **Notices**

Notices and documents shall be sent to Shareholders at their registered address.

## Appendix I Investment Objectives, Investment Polices, Share Classes and Profiles of Typical Investors

## **INCOME FUND**

Investment Objective	Investment Policy	<i>Class</i> of Share Available	Profile of Typical Investor	
To achieve a regular and growing level of income with long term capital growth.	Diversified investment predominantly within equities, fixed interest securities and cash. Investment will be through other collective investment schemes. Allocations to equities, fixed interest securities and cash will vary over time. Investment may also be made in Derivatives for hedging and Efficient Portfolio Management purposes.  For liquidity management purposes the Fund may also invest in other transferable securities, deposits and units or shares in collective investment schemes.	Net Income Shares in Class 1.	This Sub-Fund is designed for retail customers with little or no experience of investing in collective investment schemes and basic or no knowledge of the characteristics and risks of investing in equities and bonds (capital markets).  A typical investor in the Sub-fund has a medium tolerance for risk; they accept that the value of their investment may fluctuate and they have a medium tolerance to bear losses to their capital. The minimum investment horizon is 5 years.	

## **CAUTIOUS GROWTH FUND**

Investment Objective	Investment Policy	<i>Class</i> of Share Available	Profile of Typical Investor	
To achieve capital growth over the medium to long term.	Diversified investment predominantly within equities, fixed interest securities, property and cash. Investment will be through other collective investment schemes. Allocations to equities, fixed interest securities, property and cash will vary over time. Equity exposure will be restricted to 40% of the Sub-fund. Investment may also be made in Derivatives for hedging and Efficient Portfolio Management purposes.  For liquidity management purposes the Fund may also invest in other transferable securities, deposits and units or shares in collective investment schemes.	Net Accumulation Shares in Class 1.	This Sub-fund is designed for retail customers with little or no experience of investing in collective investment schemes and basic or no knowledge of the characteristics and risks of investing in equities and bonds (capital markets).  A typical investor in the Sub-fund has a medium tolerance for risk; they accept that the value of their investment may fluctuate and they have a medium tolerance to bear losses to their capital. The minimum investment horizon is 5 years.	

## **BALANCED GROWTH FUND**

Investment Objective Investment Policy		<i>Class</i> of Share Available	Profile of Typical Investor	
To achieve capital growth over the long term.	Diversified investment predominantly within equities, fixed interest securities, property and cash. Investment will be through other collective investment schemes. Allocations to equities, fixed interest securities, property and cash will vary over time. Equity exposure will be restricted to 85% of the Sub-fund. Investment may also be made in Derivatives for hedging and Efficient Portfolio Management purposes.  For liquidity management purposes the Fund may also invest in other transferable securities, deposits and units or shares in collective investment schemes.	Net Accumulation Shares in Class 1.	This Sub-fund is designed for retail customers with little or no experience of investing in collective investment schemes and basic or no knowledge of the characteristics and risks of investing in equities and bonds (capital markets).  A typical investor in the Sub-fund has a medium tolerance for risk; they accept that the value of their investment may fluctuate and they have a medium tolerance to bear losses to their capital. The minimum investment horizon is 5 years.	

## **ADVENTUROUS GROWTH FUND**

Investment Objective	Investment Policy	<i>Class</i> of Share Available	Profile of Typical Investor	
To achieve capital growth over the long term.	Diversified investment predominantly within equities. Investment will be through other collective investment schemes. The Sub-fund is able to invest up to 100% in equities. Allocations to specific global equity markets will vary over time. Investment may also be made in Derivatives for hedging and Efficient Portfolio Management purposes.  For liquidity management purposes the Fund may also invest in other transferable securities, deposits and units or shares in collective investment schemes.	Net Accumulation Shares in Class 1.	This Sub-fund is designed for retail customers with little or no experience of investing in collective investment schemes and basic or no knowledge of the characteristics and risks of investing in equities and bonds (capital markets).  A typical investor in the Sub-fund has a medium to high tolerance for risk; they accept that the value of their investment may fluctuate and they have a medium to high tolerance to bear losses to their capital. The minimum investment horizon is 5 years.	

## Appendix II Investment and Borrowing Powers and Restrictions

## **Investment restrictions**

The property of each *Sub-fund* will be invested with the aim of achieving the investment objective of that *Sub-fund* but at all times subject to

- (i) the limits on investment set out in *COLL* 5.6 that are applicable to *Non-UCITS Retail Schemes* (as summarised below); and
- (ii) the Sub-fund's investment policy.

The *ACD* shall ensure that, taking account of the investment objectives and policy of each *Sub-fund*, the *Scheme Property* of the *Sub-fund* aims to provide a prudent spread of risk.

The following is a summary of the investment limits under the COLL Sourcebook:

#### General

The property of a *Sub-fund* must, except where otherwise provided in *COLL* 5, only consist of any or all of:

- 1. transferable securities
- 2. money market instruments
- 3. permitted *Derivatives* and forward transactions
- 4. permitted deposits
- 5. permitted immovables
- 6. gold up to a limit of 10% in value of the *Scheme Property*
- 7. permitted units in collective investment schemes.

The following paragraphs summarise the restrictions for *Non-UCITS Retail Schemes* generally under the *COLL Sourcebook*. However, each *Sub-fund* is managed subject to its investment policy, and this indicates the likely type of investments which will be held. Accordingly, each of the *Sub-funds* will generally invest in units or *Shares* of collective investment schemes. Each *Sub-fund* may also invest in *Derivatives* for *Efficient Portfolio Management* (including hedging) purposes. The use of *Derivatives* is not expected to alter the risk profiles of the *Sub-funds* compared to the risk profiles they would have if they invested directly in the underlying assets.

Transferable securities and money market instruments held within a Sub-fund must:

- 1. be admitted to or dealt in on an eligible market in accordance with the rules of the *COLL Sourcebook*; or
- 2. for an approved money market instrument not admitted to or dealt in on an eligible market, meet the requirements of the *COLL Sourcebook* in relation to regulated issuers and issuers and guarantors of money-market instruments; or
- 3. be recently issued transferable securities, provided that the terms of issue include an undertaking that application will be made to be admitted to an eligible market; and such admission is secured within a year of issue.

Not more than 20% in value of the *Scheme Property* of a *Sub-fund* is to consist of transferable securities or approved money market instruments other than those referred to above.

## **Eligible Markets**

These are

- 1. regulated markets (as defined for the purposes of *COLL*); or
- 2. markets established in an *EEA State* which are regulated, operate regularly and are open to the public; or
- 3. markets which the ACD, after consultation with the Depositary, has decided are appropriate for the purpose of investment of or dealing in the property of a Sub-fund having regard to the relevant criteria in the COLL Sourcebook and guidance from the FCA. Such markets must operate regularly, be regulated, recognised, open to the public, adequately liquid and have arrangements for unimpeded transmission of income and capital to, or to the order of, the investors.

The eligible markets for the Sub-funds are set out in Appendix III.

## **Spread**

The requirements on spread of investments do not apply until 12 months after the date the initial offer in respect of a *Sub-fund* commences, provided that the requirement to maintain a prudent spread of risk is complied with.

When a *Sub-fund* invests in *Derivatives*, the exposure to the underlying assets must not exceed the spread limits referred to below. However, if a *Sub-fund* invests in an index-based *Derivative*, the underlying constituents of the index do not have to be taken into account for this purpose, as long as the *ACD* in making such investments aims to maintain a prudent spread of risk.

### Spread: general

This section on spread of investment generally does not apply to government and public securities.

For the purpose of this section companies included in the same group for the purposes of consolidated accounts as defined in accordance with the Seventh Council Directive 83/349/EEC of 13<sup>th</sup> June 1983 based on Article 54(3) (g) of the Treaty in consolidated accounts or, in the same group in accordance with international accounting standards are regarded as a ("*Single Body*").

Not more than 20% in the value of the *Scheme Property* can consist of deposits with a *Single Body*. In applying this 20% limit, all uninvested cash comprising capital property that the *Depositary* holds should be taken into account.

Not more than 10% in value of the *Scheme Property* is to consist of transferable securities or money market instruments issued by any *Single Body*. The limit of 10% is raised to 25% in value of the *Scheme Property* in respect of covered bonds. For these purposes certificates representing certain securities are treated as equivalent to the underlying security.

The exposure to any one counterparty in an OTC *Derivative* transaction must not exceed 10% in value of the *Scheme Property*.

For the purposes of calculating the limits above in respect of OTC *Derivatives*:

- 1. exposure may be reduced to the extent that collateral is held in respect of it if the collateral meets each of the following conditions:
  - (a) is marked-to-market on a daily basis and exceeds the value of the amount at risk;
  - (b) is exposed only to negligible risks (e.g. government bonds of first credit rating or cash) and is liquid;
  - (c) is held by a third party custodian not related to the provider or is legally secured from the consequences of a failure of a related party; and
  - (d) can be fully enforced by the relevant *Sub-fund* at any time.
- 2. OTC *Derivative* positions with the same counterparty may be netted provided that the netting procedures:
  - (a) comply with the conditions set out in Section 3 (Contractual netting (Contracts for novation and other netting agreements)) of Annex III to Directive 2000/12/EC;
     and
  - (b) are based on legally binding agreements.

In applying the spread limits in this section, all *Derivatives* transactions are deemed to be free of counterparty risk if they are performed on an exchange where the clearing house meets each of the following conditions:

- 1. it is backed by an appropriate performance guarantee; and
- 2. it is characterised by a daily mark-to-market valuation of the *Derivative* positions and an at least daily margining.

No more than 35% in value of the *Scheme Property* can consist of units/*Shares* in one collective investment scheme.

Where the second scheme is an umbrella, the provisions in this section "spread: general" apply to each sub-fund as if it were a separate scheme.

## **Spread: Government and Public Securities**

The following applies to transferable securities ("Such Securities") issued by:

- (a) an EEA State;
- (b) a local authority of an *EEA State*;
- (c) a non-EEA State; or
- (d) a public international body to which one or more *EEA States* belong.

Where no more than 35% of the *Scheme Property* is invested in *Such Securities* issued or guaranteed by any one body, there is no limit on the amount of the *Scheme Property* which may be invested in *Such Securities* or in any one issue.

A *Sub-fund* may invest more than 35% in value of the *Scheme Property* in *Such Securities* issued by any one body provided that:

- the ACD has before any such investment is made consulted with the Depositary and as a result considers that the issuer of Such Securities is one which is appropriate in accordance with the investment objectives of the Sub-fund;
- 2. up to 30% in value of the *Scheme Property* consists of *Such Securities* of any one issue;
- 3. the *Scheme Property* includes *Such Securities* issued by that or another issuer, of at least six different issues;
- 4. the disclosures required by the FCA have been made.

## Investment in transferable securities

(1) A *Sub-fund* may invest in a transferable security only to the extent that the transferable security fulfils the following:

- (a) the potential loss which a *Sub-fund* may incur with respect to holding the transferable security is limited to the amount paid for it;
- (b) its liquidity does not compromise the ability of the *ACD* to comply with its obligation to redeem *Shares* at the request of the qualifying *Shareholder*;
- (c) reliable valuation is available for it as follows:
- (i) in the case of a transferable security admitted to or dealt in on an eligible market, where there are accurate, reliable and regular prices which are either market prices or prices made available by valuation systems independent from issuers;
- (ii) in the case of a transferable security not admitted to or dealt in on an eligible market, where there is a valuation on a periodic basis which is derived from information from the issuer of the transferable security or from competent investment research;
- (d) appropriate information is available for it as follows:
- (i) in the case of a transferable security admitted to or dealt in on an eligible market, where there is regular, accurate and comprehensive information available to the market on the transferable security or, where relevant, on the portfolio of the transferable security;
- (ii) in the case of a transferable security not admitted to or dealt in on an eligible market, where there is regular and accurate information available to the *ACD* on the transferable security, or, where relevant, on the portfolio of the transferable security;
- (e) it is negotiable; and
- (f) its risks are adequately captured by the risk management process of the ACD.
- (2) Unless there is information available to the *ACD* that would lead to a different determination, a transferable security which is admitted to or dealt in on an eligible market shall be presumed:
- (a) not to compromise the ability of the ACD to comply with its obligation to redeem units at the request of any qualifying Shareholder; and
- (b) to be negotiable.
- (3) A *Sub-fund* may invest in any other investment which shall be taken to be a transferable security for the purposes of investment by a UCITS scheme provided the investment:

- (a) fulfils the criteria for transferable securities set out above; and
- (b) is backed by or linked to the performance of other assets, which may differ from those in which a *Sub-fund* may invest.

Where an investment in (3) above contains an embedded *Derivative* component, the requirements of the *COLL Sourcebook* with respect to *Derivatives* and forwards will apply to that component.

## Money market instruments

Up to 100% in value of the *Scheme Property* of a *Sub-fund* can consist of money market instruments, which are normally dealt in on the money market, are liquid and whose value can be accurately determined at any time.

- 1. A money market instrument is regarded as normally dealt on a money market if it has a maturity at issuance of up to and including 397 days, has a residual maturity of up to and including 397 days, undergoes regular yield adjustments in line with money market conditions at least every 397 days or has an appropriate risk profile (including credit and interest rate risks).
- 2. A money-market instrument shall be regarded as liquid if it is admitted to or dealt in on an eligible market or can be sold at a limited cost in an adequately short time frame, taking into account the obligation of the *ACD* to redeem units at the request of any qualifying *Shareholder*.
- 3. A money-market instrument shall be regarded as having a value which can be determined at any time if it is admitted to or dealt on an eligible market or if accurate and reliable valuations systems are available which fulfill the following:
  - (a) enabling the *ACD* to calculate the *NAV* in accordance with the value at which the instrument held could be exchanged between knowledgeable willing parties in an arm's length transaction; and
  - (b) based either on market data or on valuation models including systems based on amortised costs.

In addition to instruments admitted to or dealt in on an eligible market, a *Sub-fund* may invest in an approved money market instrument provided it fulfils the following requirements:

(i) Is issued or guaranteed by a central, regional or local authority, central bank of an *EEA State*, the European Central Bank, the European Union or the European Investment Bank, a non-*EEA State* or, in the case of a federal state, by one of the members making up the federation, or by a public international body to which one or more *EEA State*s belong; or issued by a body, any securities of which are dealt in on an eligible market; or issued or guaranteed by an establishment subject to

prudential supervision in accordance with criteria defined by EU law or by an establishment which is subject to and complies with prudential rules considered by the *FCA* to be at least as stringent as those laid down by EU law; and

(ii) the issue or the issuer of the money-market instrument is regulated for the purpose of protecting investors and savings.

Notwithstanding the above up to 20% of the *Scheme Property* of a *Sub-fund* may be invested in money market instruments which do not meet these criteria.

## Investment in collective investment schemes

Up to 100% in value of the *Scheme Property* of a *Sub-fund* may be invested in units in other schemes. Investment may only be made in other collective investment schemes providing the second scheme meets each of the requirements in (1) to (5) below:

#### 1. The second scheme:

- a) must satisfy the conditions necessary for it to enjoy the rights conferred by the *UCITS*Directive: or
- b) is a Non-UCITS Retail Scheme; or
- c) is a recognised scheme; or
- d) is constituted outside the United Kingdom and the investment and borrowing powers of which are the same or more restrictive than those of *Non-UCITS Retail Schemes*; or
- e) is a scheme not falling within (a) to (d) and in respect of which no more than 20% in the value of the *Scheme Property* (including any transferable securities which are not approved securities) is invested;
- 2. the second scheme operates on the principle of the prudent spread of risk;
- 3. the second scheme is prohibited from having more than 15% in value of the property of that scheme consisting of units in collective investment schemes, unless the second scheme is dedicated to units in one or more property authorised investment funds (PAIFs);
- 4. the participants in the second scheme must be entitled to have their units redeemed in accordance with the scheme at a price:

- (a) related to the net value of the property to which the units relate; and
- (b) determined in accordance with the scheme.
- 5. Where the second scheme is an umbrella, the provisions in 2 to 4 apply to each sub-fund as if it were a separate scheme.

The Scheme Property of a Sub-fund may include units in such collective investment schemes which are managed or operated by the ACD or an Associate of the ACD. The ACD is required by the COLL Sourcebook to reimburse such Sub-fund with any preliminary or redemption charges that may be payable upon investment in units or Shares in other unit trusts or collective investment schemes managed or operated by the ACD or an Associate of the ACD.

## Investment in nil and partly paid securities

A transferable Security or an approved money market instrument on which any sum is unpaid falls within a power of investment only if it is reasonably foreseeable that the amount of any existing and potential call for any sum unpaid could be paid by the *Sub-fund* at any time when the payment is required without contravening the *COLL Sourcebook*.

## **Derivatives and forward transactions**

(j)

permitted immovables

Derivative transactions may be used for the purposes of Efficient Portfolio Management (including hedging) and meeting the investment objectives of a Sub-fund. In pursuing a Sub-fund's objective the ACD may make use of a variety of Derivative instruments in accordance with the COLL Sourcebook.

A transaction in a *Derivative* or forward transaction must:

1.	(a)	be in an approved <i>Derivative</i> effected on or under the rules of an eligible <i>Derivatives</i> market; or
	(b)	if an OTC <i>Derivative</i> , be in a future, an option or a contract for differences which must be entered into with a counterparty that is acceptable in accordance with the <i>COLL Sourcebook</i> , must be on approved terms as to valuation, sale, liquidation and close out and must be capable of reliable valuation and be subject to verifiable valuation; and
	(c)	in the case of a forward transaction. be made with an <i>Eligible Institution</i> (as defined in the <i>FCA</i> Glossary) or an <i>Approved Bank</i> .
2.	have th	e underlying consisting of any or all of the following to which the <i>Sub-fund</i> is dedicated:
	(a)	permitted transferable securities;
	(b)	permitted approved money market instruments;
	(c)	permitted deposits;
	(d)	permitted <i>Derivatives</i> and forward transactions;
	(e)	permitted collective investment scheme units;
	(f)	financial indices (which meet the criteria set out in the COLL Sourcebook);
	(g)	interest rates;
	(h)	foreign exchange rates; and
	(i)	currencies

- (k) gold
- must not cause a Sub-fund to diverge from its investment objectives, must not be entered into if
  the intended effect is to create the potential for an uncovered sale of one or more transferable
  securities, approved money market instruments, units in collective investment schemes, or
  Derivatives.

A *Derivatives* or forward transaction which would or could lead to delivery of *Scheme Property* to the *Depositary* for the account of a *Sub-fund* may be entered into only if such *Scheme Property* can be held for the account of a *Sub-fund*, and the *ACD* having taken reasonable care determines that delivery of the property pursuant to the transaction will not lead to a breach of the *COLL Sourcebook*.

The exposure to the underlying assets through investment in *Derivatives* must not exceed the limits set out in Spread above. Where a transferable security or money market instrument embeds a *Derivative*, this must be taken into account for the purposes of complying with these limits.

The *ACD* must ensure that its global exposure relating to the *Derivative* and forward transactions held in the scheme does not exceed the net value of the *Scheme Property*.

In the case of each of the *Sub-fund*s the use of *Derivative* transactions is limited to *Efficient Portfolio Management* techniques as described below ("*Efficient Portfolio Management*").

Efficient Portfolio Management must satisfy three broadly based requirements:

1. A transaction must be one which (along or in combination with one or more other) is reasonably believed by the *ACD* to be economically appropriate to the *Efficient Portfolio Management* of the Scheme. This means that, for transactions undertaken to reduce risk or cost (or both), the transaction (alone or in combination) will diminish a risk or cost of a kind or level which it is sensible to reduce and, for a transaction undertaken to generate additional capital or income, the Scheme is certain (or certain barring events which are not reasonably foreseeable) to derive a benefit from the transaction.

Efficient Portfolio Management may not include transactions which may reasonably be regarded as speculative.

- 2. The purpose of permitted *Derivative* transaction for the Scheme must be to achieve one of the following aims in respect of the Scheme:
  - (a) **Reduction of risk**. One example of how the use of permitted transactions would achieve this aim is in the use of cross-currency hedging where all or

part of the currency exposure of the *Scheme Property* may be *Switched* away from a currency the *ACD* considers unduly prone to risk, to another currency. Another example is the use of permitted transactions in tactical asset allocation, which permits the *ACD* to undertake a *Switch* in exposure of types of assets by use of *Derivatives*, rather than through sale and purchase of the *Scheme Property*.

- (b) **Reduction of cost**. The aims of reduction of risk or cost, together or separately, allow the *ACD* on a temporary basis to use the technique of tactical asset allocation. If a transaction for the Scheme relates to the acquisition or potential acquisition of transferable securities, the *ACD* must intend that the Scheme should invest in transferable securities within a reasonable time and the *ACD* must thereafter ensure that, unless the position has itself been closed out, that intention is realised within that reasonable time.
- (c) The generation of additional capital or income for the Scheme with no, or an acceptably low level of, risk which is consistent with the Scheme's risk profile and the risk diversification rules laid down in the COLL Sourcebook. There is an acceptably low level of risk in any case where the ACD reasonably believes that the Scheme is certain (or certain barring events which are not reasonably foreseeable) to derive a benefit. The generation of additional capital or income may arise out of taking advantage of price imperfections or from the receipt of a premium for writing of covered call or covered put options (even if the benefit is obtained at the expense of the chance of yet greater benefit).

The relevant purpose must relate to *Scheme Property*; *Scheme Property* (whether precisely identified or not) which is to be or is proposed to be acquired for the Scheme; and anticipated cash receipts of the Scheme, if due to be received at some time and likely to be received within one month.

3. The maximum exposure of each permitted transaction must be fully covered "globally" by *Scheme Property*. Exposure is covered globally if adequate cover from within the *Scheme Property* is available to meet the *Sub-fund's* total exposure, taking into account the value of the underlying assets, any reasonable foreseeable market movement, counterparty risk, and the time available to liquidate any positions.

Scheme Property the subject of a stocklending arrangement is only available for cover if reasonable care has been taken to determine that it is obtainable (by return or re-acquisition) in time to meet the obligation for which cover is required. The global exposure relating to *Derivatives* held in the Scheme may not exceed the net value of the *Scheme Property*.

## Requirement to cover sales

No agreement by or on behalf of the *Company* to dispose of property or rights may be made unless (a) the obligation to make the disposal and any other similar obligation could immediately be honoured by the *Company* by delivery of property or the assignment (or, in Scotland, assignation) of rights, and (b) the property and rights above are owned by the *Company* at the time of the agreement. This requirement does not apply to a deposit. In the *FCA*'s view, the requirement in (a) above can be met where:

- 1. the risks of the underlying financial instrument of a *Derivative* can be appropriately represented by another financial instrument and the underlying financial instrument is highly liquid; or
- 2. the *ACD* or the *Depositary* has the right to settle the *Derivative* in cash, and cover exists within the *Scheme Property* which falls within one of the following asset classes:
  - (a) cash;
  - (b) liquid debt instruments (e.g. government bonds of first credit rating) with appropriate safeguards (in particular, haircuts); or
  - (c) other highly liquid assets having regard to their correlation with the underlying of the financial *Derivative* instruments, subject to appropriate safeguards (e.g. haircuts where relevant).

Within these asset classes, an asset may be considered as liquid where the instrument can be *Converted* into cash in no more than seven *Business Days* at a price closely corresponding to the current valuation of the financial instrument on its own market.

## **OTC transactions in Derivatives**

Any transaction in an OTC Derivative must be:

- 1. with an approved counterparty; A counterparty to a transaction in *Derivatives* is approved only if the counterparty is an *Eligible Institution* or an *Approved Bank*; or a person whose permission (including any requirements or limitations), as published in the *FCA* Register or whose Home State authorisation, permits it to enter into the transaction as principal off-exchange;
- 2. on approved terms; the terms of the transaction in *Derivatives* are approved only if the ACD carries out at least daily, a reliable and verifiable valuation in respect of that transaction corresponding to its fair value and which does not rely only on market quotations by the counterparty; and can enter into one or more further transactions to sell, liquidate or close out that transaction at any time, at its fair value. For the purposes of this paragraph, "fair value" is the amount for which an asset could be exchanged, or a liability settled between knowledgeable, willing parties in an arm's length transaction. Also for the purposes of this paragraph 2, the ACD must establish, implement and maintain arrangements and procedures which ensure appropriate, transparent and fair valuation of the exposures of the Company to OTC Derivatives and ensure that the fair value of OTC Derivatives is subject to adequate, accurate and independent assessment. Where the arrangements and procedures involve the performance of certain activities by third parties, the ACD must comply with due diligence and additional requirements. The arrangements and procedures referred to in this paragraph must be adequate and proportionate to the nature and complexity of the OTC Derivative concerned and adequately documented.
- 3. capable of reliable valuation; a transaction in *Derivatives* is capable of reliable valuation only if the *ACD* having taken reasonable care determines that, throughout the life of the *Derivative* (if the transaction is entered into), it will be able to value the investment concerned with reasonable accuracy: on the basis of an up to date market value which the *ACD* and the *Depositary* have agreed is reliable, or, if this value is not available on the basis of a pricing model which the *ACD* and *Depositary* have agreed uses an adequate recognised methodology.
- 4. subject to verifiable valuation; a transaction in *Derivatives* is subject to verifiable valuation only if, throughout the life of the *Derivative* (if the transaction is entered into) verification of the valuation is carried out by:
  - (a) an appropriate third party which is independent from the counterparty of the *Derivative*, at an adequate frequency and in such a way that the authorised fund manager is able to check it; or

(b) a department within the authorised fund manager which is independent from the department in charge of managing the *Scheme Property* and which is adequately equipped for such a purpose.

## **Risk Management**

An authorised fund manager must use a risk management process enabling it to monitor and measure as frequently as appropriate the risk of a *Sub-fund's* positions and their contribution to the overall risk profile of the *Sub-fund*.

A copy of the *ACD*'s risk management policy in relation to permitted *Derivative* transactions is available upon request by writing to the *ACD* at PO BOX 9908, Chelmsford, Essex CM99 2AF

## **Immovables**

- 1. Up to 100% in value of the *Scheme Property* may consist of approved immovables (property), subject to the *Regulations*.
- 2. Any investment in land or a building held within the *Scheme Property* must be an immovable within 2 to 5 below:

#### 3. An immovable must:

- (a) be situated in any *EEA State* or Australia, Canada, Japan, New Zealand, Switzerland or the USA; and
- (b) if situated in
  - (i) England and Wales or Northern Ireland, be a freehold or leasehold interest;
  - (ii) Scotland, be any interest or estate in or over land or heritable right including a long lease;
- (c) if situated elsewhere be equivalent to any of the interests mentioned in (b) above.
- 4. The *ACD* must have taken reasonable care to determine that the title to the immovable is a good marketable title.
- 5. The ACD must:
  - (a) have received a report from an appropriate valuer that:
    - (i) contains a valuation of the immovable (with or without any relevant subsisting mortgage); and

- (ii) states that, in the appropriate valuer's opinion, the immovable would, if acquired for the *Company*, be capable of being disposed of reasonably expeditiously at that valuation; or
- (b) have received a report from an appropriate valuer as required by 4(a)(i) above and stating that:
  - (i) the immovable is adjacent to or in the vicinity of another immovable included in the Scheme Property or is another legal interest as defined in 2 (b) or (c) above in an immovable that is already included in the Scheme Property; and
  - (ii) in the opinion of the appropriate valuer, the total value of the immovable, if acquired for the *Company*, and of the other immovable, would at least equal the sum of the price payable for the immovable and the existing value of the other immovable.

#### 5. The immovable must:

- (a) be bought or agreed by enforceable contract to be bought within six months after receipt of the report of the appropriate valuer under 4 above;
- (b) not be bought if at the time of the purchase or agreement it is apparent to the *ACD* that the report could no longer reasonably be relied upon; and
- (c) not be bought at more than 105% of the valuation in the report in 4 above.
- 6. Any furniture, fittings or other contents of any building may be regarded as part of the relevant immovable.
- 7. A person is an appropriate valuer if:
  - (a) he has knowledge of and expertise in the valuation of immovables of the relevant kind in the relevant area:
  - (b) he is or is qualified to be a standing independent valuer of a *Non-UCITS Retail Scheme* or is considered by the *Company's* standing independent valuer to hold equivalent qualifications;
  - (c) he is independent of the *Company*, the *Depositary* and the *ACD*; and

(d) has not engaged himself or any of his *Associates* in relation to the finding of the immovable for the *Company* or of finding the *Company* for the immovable.

The following limits apply in respect of immovables held as part of the *Scheme Property*:

- 1. not more than 15% in value of the *Scheme Property* may consist of any one immovable (adjacent immovables in the vicinity of each other are treated as one immovable). This limit is increased to 25% in value once the immovable has been included in the *Scheme Property*;
- 2. not more than 25% of the gross rental income receivable in any accounting period may derive from members of any one group (or in the case of a government or public body, 35%);
- 3. no more than 20% in value of the *Scheme Property* is to consist of immovables that are subject to a mortgage and any mortgage must not secure more than 100% of the value of the immovable (on the assumption that the immovable is not mortgaged);
- 4. the aggregate value of:
  - (a) mortgages secured on immovables under 3 above;
  - (b) the borrowing of the Company under the section headed 'borrowing powers' on page 109; and
  - (c) any transferable security that are not approved securities;

must not at any time exceed 20% of the value of the Scheme Property.

- 5. not more than 50% in value of the *Scheme Property* is to consist of immovables which are unoccupied and non-income producing or in the course of substantial development, redevelopment or refurbishment; and
- 6. no option may be granted to a third party to buy any immovable comprised in the *Scheme Property* unless the value of the relevant immovable does not exceed 20% of the value of the *Scheme Property* together with, where appropriate, the value of investments in:
  - (a) unregulated collective investment schemes; and
  - (b) any transferable securities which are not approved securities.

## **Cash and Near Cash**

Cash or near cash must not be retained in the Scheme Property except in order to enable:

- 1. the pursuit of that *Sub-fund*'s investment objective;
- 2. for redemption of *Shares* in that *Sub-fund*;
- 3. efficient management of the Sub-fund in accordance with its investment objective; or
- 4. for a purpose which may reasonably be regarded as ancillary to the investment objectives of that *Sub-fund*.

## Stock lending

Stock lending is an arrangement where the *Company* or the *Depositary* delivers securities which are the subject of the transaction in return for which it is agreed that securities of the same kind and amount be redelivered to the *Company* or the *Depositary* at a later date. The *Company* or the *Depositary* at the time of delivery receives collateral to cover against the risk of the future redelivery not being completed.

The *Company*, or the *Depositary* at the *Company*'s request, may enter into stock lending transactions (involving a disposal of securities in a *Sub-fund* and re-acquisition of equivalent securities) when it reasonably appears to the *Company* to be appropriate to do so with a view to generating additional income for the relevant *Sub-fund* with an acceptable degree of risk. Such transactions must comply with conditions set out in the *COLL Sourcebook*, which require (inter alia) that:

- 1. the stock lending transaction must be of a kind described in Section 263B of the Taxation of Chargeable Gains Act 1992;
- 2. the terms of the agreement under which the *Depositary* is to re-acquire the securities for the account of the *Company* must be acceptable to the *Depositary* and in accordance with good market practice;
- 3. the counterparty must be acceptable in accordance with the COLL Sourcebook.
- 4. the collateral obtained must be acceptable to the *Depositary* and must also be adequate and sufficiently immediate as set down in the *COLL Sourcebook*.

## **Underwriting and Stock Placings**

Underwriting and sub-underwriting contracts and placings may also, subject to certain conditions set out in the *COLL Sourcebook*, be entered into for the account of the *Company*.

## **Borrowing powers**

The ACD may, on the instructions of the Company and subject to the COLL Sourcebook borrow money from an Eligible Institution or an Approved Bank for the use of the Company on the terms that the borrowing is to be repayable out of the Scheme Property.

The ACD must ensure that borrowing does not, on any Business Day, exceed 10% of the value of the Scheme Property.

These borrowing restrictions do not apply to "back to back" borrowing for cover for transactions in *Derivatives* and forward transactions.

## Leverage

The term "leverage" is defined under *AIFMD* as any method by which the *ACD* increases the exposure of a *Sub-fund* whether through borrowing of cash or securities, or leverage embedded in derivative positions or by any other means. The *ACD* has, in accordance with the *Regulations*, set the maximum level of leverage which each *Sub-fund* will employ.

The maximum level of leverage is expressed in the table below both as a percentage of "exposure" compared to the Net Asset Value of each *Sub-fund* and as a ratio of the *Sub-Fund's* "exposure" to its Net Asset Value, with "exposure" being calculated in accordance with a "gross" and "commitment" method. The "gross" method, generally speaking, takes account of the absolute exposure of each *Sub-fund* while the "commitment" method takes into account netting or hedging arrangements put in place.

Sub-fund Name	Maximum Leverage in accordance with the	Maximum Leverage in accordance with the
	"gross" method	"commitment" method
Income Fund	200% (2:1)	150% (1.5:1)
Cautious Growth Fund	200% (2:1)	150% (1.5:1)
Balanced Growth Fund	200% (2:1)	150% (1.5:1)
Adventurous Growth Fund	200% (2:1)	150% (1.5:1)

Typical types and sources of leverage which the *Funds* may employ include: (i) borrowing cash; and (ii) derivatives for efficient portfolio management purposes (including hedging). For information on the

associated risks with these types and sources of leverage please refer to the section under the heading "Risks" on page 45.

## General

No Sub-fund may invest in the Shares of another Sub-fund within the Company.

A potential breach of any of these limits does not prevent the exercise of rights conferred by investments held by the *Sub-fund* if the consent of the *Depositary* is obtained in writing but, in the event of a consequent breach, the *ACD* must then take such steps as are necessary to restore compliance with the investment limits as soon as practicable having regard to the interests of *Shareholders*.

# Appendix III Eligible Securities Markets and Eligible Derivatives Markets

Markets are eligible markets if they are: regulated markets (as defined for the purposes of the *COLL Sourcebook*); markets in an *EEA State* which are regulated, operate regularly and open to the public; or any markets included in the lists below plus any past or future component exchanges / acquirers thereof.

## **Eligible Securities Markets**

In respect of the Income Fund, the Cautious Growth Fund, the Balanced Growth Fund and the Adventurous Growth Fund:

in Argentina	the Buenos Aires Stock Exchange
in Australia	the Australian Securities Exchange
in Brazil	$B^3$
in Canada	the Toronto Stock Exchange
in Hong Kong	The Stock Exchange of Hong Kong
in Indonesia	the Indonesian Stock Exchange
in Japan	the Tokyo Stock Exchange
	the Nagoya Stock Exchange
in Malaysia	the Bursa Malaysia
in Mexico	the Bolsa Mexicana de Valores
in New Zealand	the New Zealand Stock Exchange
in Pakistan	the Pakistan Stock Exchange
in the Philippines	the Philippines Stock Exchange
in Singapore	the Singapore Exchange
in South Africa	the Johannesburg Stock Exchange
in South Korea	the Korea Exchange
in Sri Lanka	the Colombo Stock Exchange

in Switzerland	SIX Swiss Exchange	
in Taiwan	the Taiwan Stock Exchange	
in Thailand	the Stock Exchange of Thailand (Bangkok)	
in Turkey	Istanbul Stock Exchange	
in the United Kingdom	Alternative Investment Market	
in the United States	NASDAQ	
	NYSE	
	NYSE National	
	the Chicago Stock Exchange	
	ICE (Intercontinental Exchange)	

## **Eligible Derivatives Markets**

In respect of the Income Fund, the Cautious Growth Fund, the Balanced Growth Fund and the Adventurous Growth Fund:

in Argentina	the Buenos Aires Stock Exchange		
in Australia	the Australian Securities Exchange		
in Brazil	$B^3$		
in Canada	the Montreal Exchange		
in Euro Markets	the EUREX		
in Hong Kong	the Hong Kong Futures Exchange		
in Indonesia	the Indonesian Stock Exchange		
in International Markets	ICE (Intercontinental Exchange)		
In Italy	LSE / Borsa Italiana / Italian Derivatives Market		
in Japan	the Tokyo Stock Exchange		
	The Tokyo Financial Exchange		
in Malaysia	the Bursa Malaysia		
in New Zealand	the New Zealand Stock Exchange		
in Poland	the Warsaw Stock Exchange		
in Singapore	the Singapore Exchange		
in South Africa	the Johannesburg Stock Exchange		
in South Korea	the Korea Exchange		
in Spain	Mercado Español de Futuros Financieros (MEFF)		

in Switzerland	SIX Swiss Exchange
in Taiwan	the Taiwan Stock Exchange
in Thailand	the Stock Exchange of Thailand (Bangkok)
in the United Kingdom	Turquoise Derivatives
in the United States	the CME Group
	the Chicago Board of Options Exchange
	ICE (Intercontinental Exchange)

# Appendix IV ICVCs and Authorised Unit Trusts Managed by the ACD

The *ACD* of the *Company* is also the *ACD* of the following *ICVCs* which are authorised by the *FCA*.

ICVC	Funds Available
RBS Investment Funds ICVC	Balanced Fund Equity Income Fund Extra Income Fund Growth Fund High Yield Fund International Growth Fund
RBS Stakeholder Investment Fund ICVC	RBS Stakeholder Investment Fund ICVC

## Appendix V Past Performance

The performance shown in the tables below is for a *Sub-fund* not a product so any performance your investment achieves will be affected by the product charges. Please do not take past performance as a guide to future performance. The value of your investment and any income you receive from it can go down as well as up. You may get back less than the amount you originally invested.

Source for all figures: Lipper Hindsight. All performance figures are on a total return basis, no *Initial Charge*, net of tax, income reinvested to 31 December 2018. **The figures do not include the effect of any** *Initial Charge* **and any redemption fees.** 

Share Class 1 - Yearly performance figures over five years

Sub-fund					
	1/1/2018 to 31/12/2018	1/1/2017 to 31/12/2017	1/1/2016 to 31/12/2016	1/1/2015 to 31/12/2015	1/1/2014 to 31/12/2014
Income (Income)	-6.8	+8.5	+9.1	+2.4	+5.6
Cautious Growth (Accumulation)	-6.1	+6.3	+8.2	+1.7	+6.3
Balanced Growth (Accumulation)	-8.4	+10.6	+12.0	+3.2	+5.0
Adventurous Growth (Accumulation)	-8.4	+12.0	+14.4	+3.2	+6.3

# Appendix VI Directors of the ACD

## Directors of the ACD and their other Directorships not connected with the business of the ACD

Director	Other Directorships
Dickson Anderson	
Philip Hunt	RBS Asset Management Holdings
	RBS Asset Management (ACD) Limited
lan McLaughlin	The Royal Bank of Scotland Group Independent Financial
	Services Limited
	RBSG Collective Investments Nominees Limited
Laura Newman	The Royal Bank of Scotland Group Independent Financial
Laura Newman	The Hoyar Bank of Scotland Group independent Financial
	Services Limited